

University of Tulsa Campus Security Bomb Threat Call Checklist

Date Received: _____ Time Received: _____

Person Receiving Call: _____

Department: _____ Telephone Number: _____

How was the Threat Reported: _____

Exact Words of the Person Reporting the Threat: _____

If received on a Caller ID Phone, What Number was displayed? _____

Questions to Ask:

1. When is the bomb going to explode? _____
2. Where is the bomb right now? _____
3. What kind of bomb is it? _____
4. What does it look like? _____
5. Why did you place the bomb? _____
6. Where are you calling from? _____
7. What is your name? _____
8. What is your address? _____

Description of caller's voice: (Circle those that apply)

Male Female Young Old Estimated age: _____

Accent Yes No Describe: _____

Race: _____

Speech (Circle those that apply)

Slow Excited Disguised Angry Rapid Loud

Crying Normal Lisp Sincere Slurred Broken

Familiar (If voice is familiar, who did it sound like?) _____

Background Sounds (Circle those that apply)

Street noises House noises Voices in background Music

Clear Office machinery Factory machinery Static

Other sounds or noises: _____

Threat language: (Circle those that apply)

Well-spoken Irrational Incoherent Taped

Other: _____

Time caller hung up: _____

Narrative Report of What Happened: (who-what-when-where-how-why)
