

SUBMIT FORMS TO:

Frances Najera Lifelong Learning The University of Tulsa 800 S. Tucker Drive Tulsa, OK 74104 (918) 631-2937

ENROLLMENT ACKNOWLEDGMENT:

You will receive a letter confirming your registration within ten business days of our receipt of your registration form and \$50 non-refundable registration fee. Failure to pay the enrollment fee will result in the cancellation of your registration. Please contact us is you have not received your confirmation within ten days, or if you have questions about your registration.

TUITION:

The total cost of tuition is \$690 per workshop. This includes the non-refundable \$50 registration fee. This covers instruction, materials, lunch, snacks, and hotel accommodations for participants who live greater than 40 miles from the University.

REFUND POLICY:

Refund requests must be made no later than ten (10) business days in advance of the workshop. You mail email your cancellation to frances-najera@utulsa.edu. If you do not cancel before the deadline, you will be responsible for the full tuition.

WORKSHOP CANCELLATION:

Every effort is made to maintain offerings. In the event of instructor illness or insufficient enrollment, workshops may be cancelled. If so, all registered participants will receive a full refund.

SPECIAL ACCOMODATIONS:

If you will require special accommodations, such as for mobility issues or dietary restrictions, please notify Frances Najera, AP Director, immediately.

THE UNIVERSITY OF TULSA

ADVANCED PLACEMENT SUMMER INSTITUTE 2014

REGISTRATION FORM

Mr Mrs Ms	<u>IX</u>		
First Name:	Last Name:		
Home Address:	City:	State:	Zip:
Primary Phone:	Primary Email:		
EMPLOYMENT INFORMATIO	ON_		
I teach			
AP* Pre-AP* HS Pre	e-AP* MS I do not tea	ach AP*/Pre-AP*_	
School Name:			
School Address:	City:	State: Z	ip:
School Phone:	School Fax:		
Teacher Email:			
REGISTRATION INFORMATI	ON (\$50 non-refundable registrati	on fee due for each w	orkshop)
Week One (June 23-26, 2014)			
Course Code: Cou	ırse Title:		
Week Two (July 7-10, 2014)			
Course Code: Cou	ırse Title:		
Week Three (July 14-17, 2014)			
Course Code: Cou	ırse Title:		
PAYMENT OPTIONS			
I will pay			
\$50 non-refundable registration	on fee for each workshop		
	artment of Education for my e OKSDE will refund your \$5)		
Check enclosed—paya	able to The University of Tuls	sa	
Credit Card			
Cardholder:			
Visa	MasterCardAmerican E	ExpressDisco	ver
Card #:	Exp	o/CV	'V:
Full \$690 tuition for each wor	kshop		
Check enclosed—paya	able to The University of Tuls	sa	
School Warrant or Pu	rchase Order (for private and	out-of-state sch	ools only)
Credit Card			
Cardholder:			
Visa	MasterCardAmerican E	ExpressDisco	ver
Card #:	Exp	/ CVV: _	
* * NOTE: REGISTRATION FORM	WILL NOT BE PROCESSED WITHO	OUT THE NON-REFU	NDABLE \$50

REGISTRATION FEE**