COLLINS
COLLEGE OF BUSINESS
Business Career Center
THE UNIVERSITY of TULSA

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Management

ABOUT A DEGREE IN MANAGEMENT

Students majoring in Business Management have the unique opportunity to pursue a variety of career opportunities. In general, management majors formulate the policies and direct the operations of corporations, non-profit organizations, and government agencies. Common job tasks for general managers include planning, organizing, directing, and coordinating the operations of an organization. Given their wide job scope, managers are found in nearly all work settings.

CAREER OPPORTUNITIES

Human Resource Management
Benefits Manager
Occupational Analyst
Labor Relations Manager
Hotel Manager
Restaurant Manager
Retail Management
Sales Representative
Account Manager
Small Business Manager
Hospital Administrator
Bank Manager
Quality Control Manager

RELATED SKILLS

Communication
Leader
Quantitative
Problem Solving
Organization
Decision Making
Interpersonal
Financial Analysis
Technology Application
Marketing
Project Management
Human Relations

HIRING INSTITUTIONS

Corporations
Government Agencies
Financial Services
Hospitals
Colleges/Universities
Non-profit Organizations
Banking Institutions
Pharmaceutical Firms
Consulting Firms
Media Companies
Retailers
Manufacturing
Energy Providers
Service Firms

JOB OUTLOOK

Employment of administrative services managers is projected to grow 12 percent over the 2006-16 decade, about as fast as the average for all occupations. Applicants will face keen competition for the limited number of top-level management jobs, but competition should be less severe for lower-level management jobs. Despite average job growth, continuing corporate restructuring and increasing use of office technology may result in a more streamlined organizational structure with fewer levels of management, reducing the need for some middle management positions. (Source: Bureau of Labor Statistics)

WORK ENVIRONMENT

Administrative services managers generally work in comfortable offices. New technology has increased the number of managers who telecommute from home or other offices, and teleconferencing has reduced the need for travel. While many managers spend much of their day indoors, some managers also may spend time outdoors, supervising and handling a variety of external issues. Most administrative services managers work a standard 40-hour week. However, uncompensated overtime frequently is required to resolve problems and meet deadlines. Facility managers often are “on call” to address a variety of problems that can arise in a facility during non-work hours.
(Source: Bureau of Labor Statistics)

COMPANIES THAT HIRED TU STUDENTS

Amarita, ARAMCO, AON Management, Athletic World Advertising, AVX, Baker Hughes, Bank of Oklahoma, Bert Henry Carpet and Tile, Big Brothers Big Sisters of Oklahoma, Blue Cross Blue Shield, BM Golf, Borland Software, Cerner, Clear Channel Communications, Connelly Paving Co.,ConocoPhillips, City of Cedar Park, Cynthia Pogue Baker CPA, Diane White PR & Events, Enterprise Care Sales, Ershings, EZ Carrier, Helicomb International, Home Depot, JoCo, John Crane, Lemco, KOTV Channel 6, McElroy, Mutual of Omaha, NFL-St. Louis Rams & Detroit Lions, Northwestern Mutual Financial Network, NSI Technologies, Oaktree Software, ONEOK, Redrock Canyon Grill, Revere Commercial, Sand Springs Public Schools, Sonangol, St. Francis Hospital, State Farm Insurance, Summit Apartments, TeachForAmerica, TD Williamson, Tulsa Drillers, Tulsa Fire Department, Tulsa United Way, The University of Tulsa, US Cellular, Volvo, Walgreens, Wells Fargo Financial, Wiljo Interiors, Wolf Track Software