336 E 11th St #5 Tulsa, Ok 74120 **Carly L. Shanklin** 310.435.8767 carly-shanklin@utulsa.edu

PETROLEUM ENGINEER STUDENT

An accomplished, innovative, goal orientated and highly motivated individual with extensive background in directing a full spectrum of business operations. Proven ability to take on new challenges, lead and develop business development initiatives, as well as performing customer needs assessments to meet quality standards for services. Highly articulate and effective communicator who works well with individuals on all levels. Recognized as a resource person, problem solver and team leader.

Additional Areas of Expertise and Activities

- Crude Movements (Pipeline & Hired Carriers) - Heavy Oil Fleet Management
- Competitive Analysis - Project Manager - SAP and Excel Proficient, Microsoft Office
- Identifying Key Performance Indicators (KPI) - Team Performance
- Member of Society of Petroleum Engineers
- Member of American Association of Drilling Engineers

CAREER HIGHLIGHTS

- Startup of the Devon Project, management of 37 Devon leases in the Hackberry and Parkway fields in the Permian Basin. Movement tracking, pipeline, dispatch, sweet and sour terminal displacement, cost and financial analysis.
- Heavy oil fleet tracking and management of LPG, CBO, Crude, Gas Oil, Fuel Oil, Asphalt, Biofuels, Caustic, Sulfur and Coke for 5 refineries and 1 Mexico fleet.
- Implemented, derive, analyze and publish monthly the Logistic Monthly Financial reports for the HollyFrontier Corporation nationwide.
- Manage 4 major terminals by analyzing forecasts, sales, open orders and replenishment of top lubricants, extracts and waxes.
- Acting general manager for a Zagat rated Top Newcomer for LA 2012 and a Michelin Star chef, full service, upscale restaurant. Responsibilities included personnel scheduling, restaurant point of sales software management, inventory of all food, beverage, dry and operational goods, as well as ordering from multiple vendors and monitoring mark ups and fluctuations in price.
- Created new, custom systems for customer service, proper health and safety procedures, inventory and waste management and exclamatory steps of service. Implemented the Market to Table concept with a daily menu based on only locally sourced, organic ingredients that were available for that day.
- Training consultant and general manager for a full service, high foot traffic, tourist destination restaurant on the famous Santa Monica Pier. Implemented the new training program to all of the current staff, which created a more positive work environment and also increased sales by 15%. Responsibilities included scheduling, ordering, invoicing, guest services, coaching and developing of staff, menu planning, HR, controlling COG's and monitoring the P&L.
- Director of training and manager for a full service, Times Square restaurant with annual revenue of $10 million. Responsibilities included writing the schedules for all front of house employees, managing the back of house, food orders, inventory control, setting pars, and implementing system and tools to provide a structured policy for health and safety, guest services and proper restaurant procedures.
- Manager of a full service, Times Square restaurant with annual revenue of $17 million. Responsibilities included constantly monitoring the prelim and budget to beat projections and increase sales volume, writing schedules for a staff of over 160 people and upholding Golden Apple Certified Standards.

PROFESSIONAL EXPERIENCE

HollyFrontier Corporation – Engineer Intern/Logistics
Tulsa, OK 05/2013 – present
Savory – General Manager, Michelin Star Restaurant
Malibu, CA 11/2010 – 11/2011
Rusty's Surf Ranch – Consultant, Santa Monica Pier
Santa Monica, CA 12/2010 – 06/2011
La Cubanita – General Manager
Dallas, TX 10/2009 – 10/2010
Havana Central – Director of Training, 3 Locations
NYC, NY 10/2008 – 10/2009
Bubba Gump Shrimp Co. – Manager, Times Square
NYC, NY 09/2006 – 10/2008

EDUCATION

University of Tulsa – Bachelor of Science, Petroleum Engineering 2013 – present
Anticipated graduation date of December 2015.
Cumulative GPA - 3.1

Tulsa Community College – Engineering 01/2012 – 07/2013
Completed 67 hours of GE and engineering courses with a 3.1 GPA.