

MONEY MATTERS

What payments are necessary?

1. Housing deposits are required if you want to reserve a room in a residence hall or an apartment. This deposit should be paid upon submission of your contract. It can be paid in the form of a check made payable to “The University of Tulsa”, or it can be paid by credit card (see Credit Card Payments below).
2. Enrollment deposits of \$200 are required if you want to select your classes prior to arriving on campus. This deposit should be paid upon submission of your Intent to Enroll Form and can be paid in the form of a check made payable to “The University of Tulsa”, or it can be paid by credit card (see Credit Card Payments below).
3. Tuition, student fees, and room and board payments are due during the semester in which they are incurred. You may either pay the full amount or participate in the university’s Interest-Free Monthly Payment Plan. Payment in full is expected by 5:00 p.m. on the first day of classes. Payments not made when due will be subject to a finance charge.

Information regarding enrolling in the Interest-Free Monthly Payment Plan can be obtained from the Business Office, phone 918-631-2600, or by visiting the Business Office web site:

<http://www.utulsa.edu/controller/busoffice>

A nominal fee will be assessed to establish a monthly payment plan. Feel free to contact the Business Office via e-mail at the above web site address.

How can I determine my exact costs?

Your exact costs will be determined by the university after you have enrolled and after you have selected your room and board options. In addition, your account is automatically charged for health insurance. If you do not wish to participate in the university’s plan, you must bring with you proof (in English) of a current policy that you provide directly to the insurance company along with a waiver form.

See the International Brochure ‘Expenses for the Academic Year’ to obtain an estimate of all of your charges for two semesters. You will need to reference the white sheet ‘Tentative Housing/Dining Rate Schedule’ to determine your room and board charges. You will only be required to pay charges for one semester at a time (not the entire academic year).

What methods can I use to make payment?

The University of Tulsa accepts payment in the form of cash, checks, credit cards, and bank wires.

All checks should be made payable to “The University of Tulsa.”

Credit card payments can be made at the Business Office or on-line via the Internet. TU accepts Visa, MasterCard, and Discover. See the following website to make credit card payments on-line:

<https://secureweb.utulsa.edu/boffice>

What methods can I use to make payment? (continued)

Bank wires can be easily arranged by following this procedure:

1. All wire transfers should be processed through Bank of Oklahoma, N.A., PO Box 2300, Tulsa, OK, 74192
2. Include ABA routing number 103900036
3. Include The University of Tulsa account number 209907240
4. SWIFT number if needed is BAOKUS44
5. Include student's name and student's TU ID Number (to obtain student number, contact the Office of International Student Services)

How can I pay for other expenses on campus such as books, late night snacks, laundry equipment, photocopy expenses, etc?

In addition to accepting cash, checks, and credit cards, The University of Tulsa offers an option called the “Gold Card” which enables students to utilize their TU ID card like a cash card (on campus only). By placing money on deposit at the TU Business Office identifying it for this purpose, your TU ID card can be used around campus like cash, each time deducting from the amount you had on deposit. To find out more about this convenient option, contact the Business Office.

Can I open a bank account?

Most students will open a bank account at a nearby bank in order to have a checking account or obtain an ATM (Automatic Teller Machine) card. Upon arrival on campus we can suggest several local banks. At present we suggest the Bank of Oklahoma because of the services they provide to international students and the low rates they charge for services. Once you decide on a bank, you must apply in person and take with you several forms of identification including your passport, I-94 card, Oklahoma driver's license (if you have one), and your TU ID card, along with a minimum deposit (usually \$100). You must also know your address and phone number in Tulsa when you make application.

There is an ATM machine on campus in the Allen Chapman Activity Center.

*If you still have questions about money matters,
feel free to contact the Office of International Student Services
or the Business Office.*