# UNIVERSITY OF TULSA
# SCHOOL OF MUSIC

# Division of Vocal Studies Handbook

# 2012-2013

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## VOCAL FACULTY

Dr. Kim Childs, Director of Choral Studies, Voice
Professor Susan Goldman-Moore, Coordinator of Vocal Music Education, Voice
Professor Brady McElligott, Director of Opera Studies, Voice
Professor Lindsey McKee, Voice
Professor Diane Morrow, Voice

# I. VOICE

VOICE CREDIT

Students pursuing B.M.E., B.A. Music, Musical Theatre degrees and music minors take 1 credit hour lesson of private voice per semester. Students pursuing a B.M. Vocal Performance take 2 credit hour lesson of private voice per semester during freshman and sophomore years, and 3 credit hour lesson during junior and senior years when preparing for junior and senior recitals. If voice professor has space in his or her teaching schedule, student may be permitted to take a 2-credit lesson.
MUS 0671, 1 credit hour: 25-30 minute lesson per week
MUS 0672, 2 credit hours: 50-60 minute per week
MUS 0673, 3 credit hours: 50-60 minute lesson per week and preparation for junior/senior recital

VOICE LESSON APPLIED MUSIC FEE

An applied music fee of $100 per credit hour is charged to all students taking music lessons.

ABSENCES

It is the student's responsibility to attend all lessons, be on time and be prepared for the lessons.

- Excused Absences – To be excused from a lesson you must contact the instructor 24 hours in advance. Illness and family emergency constitute excused absences. Excused absences will be made up at the discretion of the instructor.

- Unexcused Absences – Failure to notify the instructor of an absence, tardiness of 5 minutes for a 30-minute lesson and 10 minutes for a 60-minute lesson. At the second unexcused absence, overall studio grade will be dropped one letter grade. At the third unexcused absence, student will be dropped from the voice studio and receive a failing grade.

VOICE STUDIO CLASS

At least once a year, students studying voice are required to perform in individual instructor's voice studio class. Attendance is required, and absence will result in reduction of final semester grade

COLLABORATIVE PIANISTS

During every semester of voice study, it is the responsibility of each student to find an accompanist with whom he/she can collaborate in an effective and collegial manner. Students are responsible for securing their own accompanists for voice lessons, juries, and recitals. A fee schedule for accompanists will be available from the Piano Department. It is the student's responsibility to give the accompanist his/her music in a proper form at least two weeks before a performance or lesson, allowing more time for difficult repertoire.

VOICE LITERATURE REQUIREMENTS

Students are required to follow the requirements listed in their degree program. Studio teachers have

the final authority on the appropriateness of jury repertoire. **These are minimum requirements. Individual studios may require additional repertoire**

BM VOCAL PERFORMANCE

| | | |
|---|---|---|
| 1st YEAR OF STUDY<br>English and Italian | Fall Semester<br>4-6 memorized | Spring Semester<br>4-6 memorized |
| 2nd YEAR OF STUDY<br>English, Italian and German | Fall Semester<br>6-8 memorized | Spring Semester<br>6-8 memorized |
| 3rd YEAR OF STUDY<br>English, Italian, German and French | Non-Recital Semester(s)<br>8-10 memorized (Recital repertoire) | RECITAL |
| *4th YEAR OF STUDY<br>**English, Italian, German and French | Non-Recital Semester(s)<br>10-12 memorized (Recital Repertoire | RECITAL |

BME (VOICE) AND BA IN MUSIC (VOICE)

| | | |
|---|---|---|
| 1st YEAR OF STUDY<br>English and Italian | Fall Semester<br>3-4 memorized | Spring Semester<br>4-5 memorized |
| 2nd YEAR OF STUDY<br>English, Italian and German | 4-6 memorized | 4-6 memorized |
| 3rd YEAR OF STUDY<br>English, Italian, German and French | 4-6 memorized | 4-6 memorized |
| 4th YEAR OF STUDY<br>English, Italian, German and French | 4-6 memorized | 4-6 memorized |

INSTRUMENTAL MUSIC MAJOR, STUDENTS TAKING VOICE AS SECONDARY INSTRUMENT, NON MUSIC MAJOR, MUSIC MINOR***

| | | |
|---|---|---|
| 1st SEMESTER OF STUDY<br>English, Italian and other languages<br>At discretion of voice instructor | Fall Semester<br>3-4 songs | *Spring Semester<br>3-4 songs memorized |
| *SUBSEQUENT SEMESTERS<br>English, Italian and other languages<br>At discretion of voice instructor | 4 songs memorized | 4 songs memorized |

*After one semester of study, non-majors and music minors taking voice lessons must enroll in choral ensemble.

CHANGING STUDIOS

1. The School of Music recognizes the individual rights of all students to act independently in the pursuit of knowledge and to seek varying points of view.

2. Students have the right to change teachers, but should follow the recommended procedure, i.e., the present teacher should be notified no later than the final day of the semester before the change is to occur. A student may notify his/her teacher solely in writing, if desired. Faculty are requested to wait until this notification has taken place before promising acceptance. It is understood that students shall suffer no negative repercussions as a result of changing teachers.

3. Faculty members are expected to respect major-professor relationships and so are not permitted to solicit a student directly or through any other person for the purpose of influencing a change of major professor.

4. The relationship between teacher and student should be established, maintained, and terminated in a professional manner.

## II. RECITALS

WEDNESDAY RECITAL CLASS

All music majors are required to enroll in Recital Class each semester. All School of Music students studying voice as their MAJOR instrument are required to perform in Recital Class. To fulfill this Recital Class requirement, all voice students must perform repertoire being worked on in the voice studio. Additional performances in small ensembles are encouraged. B.M. Vocal Performance majors and B.M.E. Vocal majors must perform 1x/semester. B.A. Music (Voice) majors must perform 1x/year. BM Composition majors with an emphasis in Voice must perform 1x/year.

ATTENDANCE AT VOICE DEPARTMENT RECITALS /EVENTS

Students with voice as their primary instrument (B.M., B.M.E., B.A.) are required to attend all TU voice faculty recitals, voice degree recitals, choir concerts and TU Opera Workshop shop productions each semester. These recitals/concerts may count towards the Recital Class requirement also.

VOICE DEGREE RECITALS

Students in the B.M. Vocal Performance degree program are required to present two recitals, one in the junior year and one in the senior year. Music majors may perform recitals on campus in the Lorton Performing Arts Center. A Recital Jury will need to be presented to the voice faculty at least three weeks prior to Recital, during the regularly scheduled first Wed. of the month Vocal Department meeting.

- Scheduling voice recitals should be done at the beginning of the SCHOOL YEAR!
- Dates should not include holidays or holy week.
- Student should choose possible dates with teacher's approval.
- Student and voice teacher should inform vocal faculty of possible dates, and then submit to music office the required form with possible dates
- Soon after the recital date is confirmed, voice teacher will notify voice faculty on which vocal dept. meeting the recital jury will occur (approximately 4 weeks prior to recital, or on nearest voice meeting date).

Junior Recital (25-30 minutes) Music must be memorized with the exception of oratorio, cantata, or Latin mass arias. A minimum of three languages is required (English, Italian and one other language). A minimum of three style periods is also required (Renaissance, Baroque, Classical, Romantic, Impressionist, 20th century). Program should include a brief pause between sections:

NO INTERMISSION. Division of Vocal Studies suggests students performing junior recital share an hour recital with another student needing to perform a junior recital.

Senior Recital (45-50 minutes) Music must be memorized, with the exception of oratorio, cantata or Latin mass arias. A minimum of four languages is required (English, French, German, Italian, etc.). A minimum of four style periods is also required (Renaissance, Baroque, Classical, Romantic, Impressionist, 20th century). Because the Junior Recital is a degree requirement, repertoire may not be repeated for the Senior Recital. Program should include a brief pause between sections: NO INTERMISSION.

All recitals must be presented at least two weeks prior to the end of the semester. Students will not be permitted to present recitals during dead week, finals week, or after the semester has ended.

RECITAL JURY

Previews of the recital must be presented approximately 4 weeks before the recital. Division of Vocal Studies reserves the first Wednesday of each month at noon to hear Recital Juries. The teacher and student will co-ordinate a preview time with accompanist and faculty. At least two faculty members and the student's voice teacher compose the jury for the preview. All recital music must be memorized and ready for presentation. Failure to demonstrate either technical or musical readiness (memorization) will result in the postponement of your recital. Student must submit a proposed program with all pertinent information to the voice faculty committee for signature and approval at the time of Recital Jury. B.A. Music students giving a voice recital as partial fulfillment of Senior Project requirement will need to perform a Recital Jury for at least two members of the music faculty approximately 4 weeks before the recital.

NON-DEGREE VOICE RECITALS

Students in other majors are permitted to give voice recitals based upon the recommendation of the studio voice teacher and the passing of a recital jury.

PROGRAMS FOR STUDENT RECITALS

Programs are official documents of the School of Music and must follow a prescribed format. The process for creating the programs begins with the voice teacher choosing literature (with input from student) for a given recital. Once the program (literature and order) has been finalized, the voice teacher (or student) will send a Word document to the coordinator of recital programs, Dr. Childs, and it will be formatted and sent back for review. Once the completed form is ready, it will be printed for the given recital. Please note that a jury sheet indicating the approval of the jury committee must be on file in the School of Music office before the student recital program will be created.

RECITAL CANCELLATION

Student recitals canceled for any reason other than serious illness or death in the family may not be rescheduled in the same semester without permission of instructor.

## III. VOCAL JURIES

REQUIREMENT

Vocal Juries are a requirement for ALL School of Music students studying voice, EXCEPT the following:

- Students performing a junior or senior degree recital that semester
- Students performing a recital as part of senior project requirement that semester

- Students in first semester of voice study at University of Tulsa.
- Music Education students in the semester of student teaching.
- Non-majors or students taking voice as secondary instrument, for which juries are highly encouraged, but at the discretion of voice professor.

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If a student in B.M. Vocal Performance degree program fails his or her recital jury (and by default, does not perform a junior or senior recital), student is required to sing a vocal jury that semester

JURY ATTIRE

Appropriate attire for a jury should be only slightly less formal than for a job interview or a professional singing audition**.**

**Women**: Conservative length dress or skirt and ironed blouse, (no shirts hanging out over the skirt) or dress slacks and top, stockings, shoes (no athletic shoes).

**Men**: Dress slacks, ironed shirt, tie, jacket or suit and tie, and shoes, socks (no athletic shoes).

MAKE UP JURY

An INCOMPLETE will be assigned in a given semester only if illness or emergency prevents a student from completing the vocal jury. A fall semester Incomplete must be made up by March 1 of the following spring semester. A spring semester Incomplete must be made up by October 1 of the following fall semester.

SOPHOMORE BARRIER JURY

Students who wish to progress toward degrees in music must meet the voice requirements for each year of study, and must be approved by the voice faculty to continue in the music degree program selected. The vocal jury at the end of the fourth semester of study (end of sophomore year) is a barrier jury for BM Vocal Performance and BME Vocal majors. At this time it will be determined on the basis of his/her performance and improvement whether the student shall be allowed to continue in the selected music degree program.

To progress to upper division, a student will also be expected to have completed Music Theory II (Music 1023) and Ear Training II (Music 1021), and have passing grades in these and all other theory and ear training courses taken by the end of the sophomore year. Student who does not pass this barrier jury will be put on probation for one semester. If barrier jury is not passed at that time, student will need to change degree program.

## IV. GRADING FORMULA

- 49% of your grade will be determined by the work and preparation in the weekly lesson. See individual instructor's specific syllabus.
- 30% of your grade will be determined by the vocal jury performance.
- 11% of your grade will be determined by attendance at student vocal recitals, faculty recitals, studio classes/master classes, as applicable.
- 10% of your grade will be determined by performance on recital class, as applicable.

## V. ENSEMBLES

CHOIR (TU CONCERT CHORALE, CAPPELLA CHAMBER SINGERS)

All Vocal Music majors and minors enrolled in voice lessons should participate in a choral ensemble every semester. All Vocal Music majors on scholarship/grant-in-aid must be enrolled in a choral ensemble every semester. Non-majors should enroll for a choral ensemble no later than second semester of vocal study.

OPERA WORKSHOP

Opera Workshop is open to all students taking voice lessons, with recommendation from studio voice teacher. Six semesters (sophomore-senior years) are required for B.M. Vocal Performance majors.

## VI. MUSIC SCHOLARSHIPS/GRANTS-IN-AID

Vocal scholarships/grants-in-aid are awarded to students by audition before onset of study at TU. Students must be enrolled in a choral ensemble each semester the scholarship is received. The following rules regarding renewing the music scholarship are stated in the *Music Department Handbook,* available on-line at www.utulsa.edu/music*.*

> *The School of Music considers three specific criteria when offering or renewing financial awards for continuing students. In order for you to retain a current award or be considered eligible for future awards, you must:*
>
> *1) Maintain a minimum average GPA of 3.0 in all music courses, and a minimum GPA of 2.8 overall.*
>
> *2) Pass the applied jury with a minimum grade of B.*
>
> *3) Demonstrate professionalism and quality performance in all of the ensembles and studio lessons to which you are assigned.*

Failure to satisfy any one of these criteria will automatically jeopardize your scholarship or grant-in-aid. At the end of each semester, students at risk of losing their music award will be notified in writing by the Director of the School of Music. Students who fail to meet the requirements after a semester of probation will lose their financial award*.*

## VII. ADVISING

Each semester, before or during pre-registration week, B.A. Music, B.M.E. Vocal Music Education, B.M. Vocal Performance majors should meet with assigned Music Department Advisor to select coursework for the following term. Additional information regarding music degree programs and music degree balance sheets is available from Vocal Advisors.

## VIII. SHEET MUSIC

PURCHASING MUSIC

Purchasing music for lessons is required and should be planned for each semester. Students should expect to purchase at least one or two new anthologies each semester. Music can be purchased at Saied Music on Yale Avenue or from an online source such as: www.classicalvocalrep.com.

PHOTOCOPYING

Federal copyright laws protect composer and publisher's rights against illegal photocopying. TU voice faculty supports these laws by encouraging students to build their own personal music libraries by systematically purchasing legal copies of music in the standard repertoire of their voice types.