

2012-2013
UNIVERSITY OF TULSA
SCHOOL OF MUSIC
STRING HANDBOOK

This handbook is specifically for string students. For further clarification of policies, important information regarding academic procedures and other pertinent information please consult the TU School of Music Handbook, located on-line @ www.utulsa.edu/music.



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ENTRANCE AUDITIONS

Every student who wishes to enter a degree program in strings must successfully pass an audition for entrance into the Department of Music. Non-degree students wishing to qualify for a music grant-in-aid are also welcome to audition.

Auditions for students entering as freshman in the fall of 2013 will be held on the following dates:

2013 Auditions for String Instruments:

Saturday, January 19

Saturday, January 26

Saturday, February 2

Acceptance into the degree program does not guarantee the completion of the degree.

Throughout the course of string study, the student must successfully pass jury examinations, upper divisional exams, and recital hearings. If a student's performance does not meet the expected standards of the string faculty in these examinations, the student will be placed on probation or asked to choose another area of study.

GRANT-IN AID

Grants-in-aid (music scholarships) are available to music students by audition. Grants-in-aid are awarded to non-majors as well as students majoring in music. Students must be enrolled in assigned ensembles each semester the scholarship is received. While B.M.E. students are involved in their student-teaching degree requirement, the requirement for being involved in a School of Music ensemble may be waived.

Rules regarding renewing the music scholarship/grant-in-aid are stated in the *School of Music Handbook*, available on-line at www.cas.utulsa.edu/music.

String students receiving music scholarships are encouraged to enroll in private lessons.

ENSEMBLE REQUIREMENTS

All String Music majors receiving a grant-in-aid will be assigned to one or more ensembles. Students must be enrolled in assigned ensembles every semester in order to continue receiving their grant-in-aid. Exceptions must be cleared with the String Coordinator in conjunction with the Chair of the Music Department.

DESCRIPTION OF STUDY BY MAJOR

Performance major (B.M.): Goal is to perform professionally and/or to teach, possibly at the college level. An in-depth study and mastery of major repertoire is required. Knowledge of repertoire at all levels and pedagogical skills for teaching this repertoire is necessary. Study of major orchestral repertoire is strongly suggested by enrolling in orchestral repertoire class.

Prerequisite: Advanced ability on the chosen instrument demonstrated at the audition in accordance with the audition requirements for the Bachelor of Music

Music Education major (B.M.E.): Goal is to teach strings effectively at the primary, secondary and/or high school levels. High performance levels and mastery of the instrument must be achieved as well as an understanding of the process necessary to achieve this level. Students must attain knowledge of the various teaching methods and repertoire available to teach at all levels. Repertoire will follow that of the performance major with adjustments made for student's ability at time of entry into the program.

Prerequisite: Intermediate to advanced ability on the chosen instrument demonstrated at the audition in accordance with the audition requirements for the Bachelor of Music Education

Bachelor of Arts (B.A.): Goal is to develop the musical and technical abilities necessary to perform standard repertoire. Repertoire will follow that of the performance major with adjustments made for student's ability at time of entry into the program.

Prerequisite: Intermediate ability on the chosen instrument demonstrated at the audition in accordance with the audition requirements for the Bachelor of Arts

Music Minor and Non-music major: Goal is to develop musical and technical skills on the chosen instrument. Emphasis will be placed on the orchestral repertoire being performed in the TU Symphony Orchestra, the standard repertoire or both. This will be determined by the student and the professor at the beginning of each semester.

Prerequisite: Student may be a beginner but must provide his or her own instrument. If the student is auditioning for a music scholarship, they should follow the audition requirements that will best demonstrate their abilities i.e. the published audition requirements for Non-Music Majors, Bachelor of Music Education or Bachelor of Music

APPLIED LESSONS

A weekly lesson time will be mutually agreed upon by instructor and student and posted on the studio door. Students are responsible for contacting their professor during the first week of school to arrange a lesson time.

FEES (APPLIED LESSONS)

There is an applied music fee of \$100.00 per credit hour for all students who are enrolled in private music lessons, regardless of major.

ENROLLMENT IN APPLIED LESSONS

Students pursuing a **B.M.** degree take 2 credit hours (1 hour per week) of private instruction per semester.

Students pursuing **B.M.E., B.A., Music Minor** degrees or **Non-majors** take 1 credit hour (1/2 hr. per week) of private instruction per semester. Students may request to take 2 hours of credit with the permission of Instructor.

MUS 0651 Violin, MUS 0641 Viola, MUS 0661 Cello, MUS 0601 String Bass:

1 credit hour: one half hour lesson per week

MUS 0652 Violin, MUS 0642 Viola, MUS 0662 Cello, MUS 0602 String Bass:

2 credits hours: one hour lesson per week

MUS 0653 Violin, MUS 0643 Viola, MUS 0663 Cello, MUS 0603 String Bass:

3 credits hours: one hour lesson per week and preparation for junior/senior recital. This course number only pertains to **BM** degree students. Students must sign up for this course number for the semester preceding the required degree recitals as well as the semester of the recital.

ATTENDANCE AT APPLIED LESSONS

Students receive 14 lessons per semester. It is the student's responsibility to attend all lessons, be on time and be prepared for the lessons. A student more than ten minutes tardy for a lesson will be considered absent. Should a lesson be missed due to illness or university business, the instructor must be notified in advance of the lesson time (preferably 24 hours in advance). Messages for an instructor should be e-mailed or left on his/her answering machine. Excused absences will be made up at the discretion of the instructor. Unexcused absences will not be made up. More than **THREE** unexcused absences will result in failure of applied string instruction for the semester. **NO EXCEPTIONS!!** Should it be necessary for the instructor to miss a lesson, the lesson will be made up at both the student's and instructor's earliest convenience.

PRACTICE EXPECTATIONS AND PROCEDURES:

B.M. degree 3-4 hours daily; **B.A. and B.M.E. degrees** 1-3 hours daily; **Minors and Non-majors** ½ to 1 hour daily

Expectations for progress for each degree program are outlined in the individual instructors syllabus.

PRACTICE ROOMS

Practice rooms are located on the first floor of the Lorton Performance Center. Enrolled students are granted access to this restricted area with their TU ID cards.

LOCKERS

Lockers are available for students to store their instruments in the Lorton Performance Center and are located adjacent to Kaiser Rehearsal Hall. Students should make arrangements with the Music Office to be assigned a locker.

STUDIO CLASSES

String studio classes (master classes) are held by individual studio instructors and occur throughout the year.

JURIES (FINAL EXAM)

End of semester juries performed in front of the string faculty are the equivalent of a final exam. The requirement for string students to perform a jury in their first semester of applied lessons will be at the discretion of the applied studio professor. Beginning with a student's second semester of applied lessons, **ALL** string students (majors and non-majors) who are taking applied lessons must perform a jury. In the semester in which a student gives their junior and senior recitals, the student will perform a Recital Jury instead of the end-of-semester jury. (See Recital Jury below)

A jury sign-up sheet will be posted on one of the large bulletin boards in the west hallway of the Music Department. The faculty will complete evaluation sheets and grade each student. Both will be made available to the student. Final exam (jury) will be 25% of final grade for semester.

The requirements for juries are outlined in each applied professor's syllabus. The required materials for the jury are selected by the professor to fit the student's performance level and their respective degree program.

Required material for music majors: scales, an etude or technical study, and at least one repertoire piece.

Required material for non-majors: scales, other material to be determined by the instructor.

JURY REPERTOIRE SHEETS AND ATTIRE

Students will present the string faculty with a completed String Jury Form. String Jury Forms will be available from Music Office. The student should make 4 copies of the completed Jury Form to be given to each of the string faculty at the jury.

Appropriate attire for the jury is professional business. Jeans, very short dresses/skirts of mid-thigh length, low-cut necklines, and/or bare skin in the midriff and back areas are not appropriate.

MAKE-UP JURIES

If a student is ill and unable to perform a semester jury, he/she will receive an Incomplete (I) as a semester grade. All string juries must be made up by the 5th week of the following semester.

ADMISSION TO UPPER DIVISION

Students who wish to progress toward degrees in music beyond the fourth semester of study must be admitted to the upper division.

The string jury at the end of the fourth semester of study (end of sophomore year) is a Barrier Exam for all string music majors. At this time it will be determined on the basis of his/her performance and improvement whether the student shall be allowed to continue as a music major. To progress to the upper division, a student will also be expected to have completed Music Theory II (Music 1023) and Ear Training II (Music 1021), and have passing grades in these and all other theory and ear training courses taken by the end of the sophomore year. (See Music Handbook, on-line, for more information.)

GRADES

The student's jury performance will be assigned a grade by each of the string faculty. The average of their scores will account for 25% of the final grade. The remaining 75% of the grade will be determined by the individual professor and will be outlined in the syllabus. Music majors who receive an average composite jury score of C (70-79) or lower will be put on probation for one semester, and are expected to raise their average jury grade in order to continue in their major.

A = 90-100

D =60-69

B = 80-89

F =59 and below

C =70-79

W - Withdrawal (not included in GPA). The student must request withdrawal by filling out the appropriate form from the TU Advising Office in Chapman Hall by the deadline indicated and obtaining the signature of your instructor.

I - Incomplete. The "I" grade is given by instructor only in extraordinary circumstances. Student must be passing the course to receive an "I".

JUNIOR AND SENIOR RECITALS

Students in the B.M. Performance degree program are required to present two recitals, one in the junior year and one in the senior year.

Junior Recital (At least 30 minutes of music) a minimum of three style periods is required (Renaissance, Baroque, Classical, Romantic, Impressionist, 20th century and beyond).

Senior Recital (At least 60 minutes of music) all music must be memorized, with the exception of sonatas. A minimum of three style periods is required (Renaissance, Baroque, Classical, Romantic, Impressionist, 20th century and beyond). Because the Junior Recital is a degree requirement, repertoire may not be repeated for the Senior Recital.

Other Recitals Students in other majors are permitted to give recitals based upon the recommendation of the studio string professor and the passing of a Recital Jury.

RECITAL JURY

A Recital Jury must be presented at least four weeks before the recital. The professor and student will co-ordinate a jury time with accompanist and the faculty serving on the jury. The jury is composed of the student's applied professor plus two other faculty members. Every effort must be made to include string faculty on the jury. All music to be presented on the recital must be ready for presentation at the time of the jury. Failure to demonstrate either technical or musical readiness including memorization will result in the postponement of the recital. Students must submit a proposed program with all pertinent information (e.g., titles, composers, dates, performance times, etc.) to the string faculty committee for approval at the time of the recital jury.

PROGRAMS FOR STUDENT RECITALS

Printed recital programs are official documents of the School of Music and must be produced in accordance with the guidelines detailed in the Recital/Concert Program Procedures. At least fourteen days prior to the student recital, a Word document containing required performance information must be sent to kim-childs@utulsa.edu. Both students and applied professors should read the Procedures carefully to make sure that the printed program is finalized in a timely manner. A jury sheet indicating the approval of the jury committee must be on file in the music office before your program will be produced.

RECITAL CLASS PERFORMANCES

All School of Music students studying a string instrument as their major are required to perform on Recital Class. B.M. students must perform at least once a semester. B.A. and B.M.E. students must perform at least once a year. Although these are minimum requirements, the applied professor may recommend Recital Class performances in addition to the minimum requirements. Performance in Recital Class does not supplant the required jury. It is the studio professor's responsibility to make sure that each student completes the requirement.

Students who wish to perform in Recital Class must schedule their performance with the Recital Class instructor.

SCHEDULING OF ALL PERFORMANCES AND RECITALS

Because there is great demand for space, you are urged to finalize your recital and performance dates as early in the school year as possible, preferably no later than September 15th. Reservation of a recital date implies a commitment by you and your professor to be prepared for a performance by the reserved date. A scheduled recital date should be considered with the same sense of professionalism as a paid solo performance. Every effort must be made by you and your professor to avoid cancellation or postponement once a date is reserved on the recital schedule.

All recitals and performances in the Lorton Performance Center must be scheduled through Chris Elston (chris-elston@utulsa.edu) with the approval of the major applied professor. Once a performance or recital is scheduled, the student must notify the Music Office. The major applied professor must confirm with the Music Office when a recital given in fulfillment of a degree requirement has been successfully completed.

ACCOMPANYING POLICY

The School of Music's accompanying policy states that it is the student's responsibility to secure their own accompanist as needed for lessons, juries, and performances.

STUDENT ACCOMPANISTS

In many cases, the first choice for this accompanist should be a fellow music student. Piano Majors receiving a grant-in-aid are required to accompany each semester and will be seeking out students to fulfill this requirement. Pianists in the Accompanying Class are given supervised accompanying assignments.

TU FACULTY AND TULSA AREA ACCOMPANISTS

Alternatively, students may choose available accompanists from TU music faculty or from the Tulsa area. Faculty may be available to accompany for a fee, as will a number of interested accompanists in the greater Tulsa area.

Students choosing to work with accompanists from TU faculty or from the Tulsa community must make individual arrangements and negotiate fees individually. Lists of these accompanists and their phone numbers will be available in the Music Office and from faculty members.

WORKING WITH YOUR ACCOMPANIST

For Studio Lessons:

1. Make sure that your accompanist has a copy of your music before the lesson.
2. If the music is photocopied, make sure all the notes are clearly on the page.
3. Do not staple or bind your music. Each accompanist has his or her own method of putting music together.
4. Inform your accompanist ahead of time if your lesson is cancelled.
5. Check possible times with your accompanist before you schedule a jury or recital.
Rehearsals outside of the lesson will be at the discretion of the accompanist and studio professor.

For auditions/master classes/juries:

1. Make sure the music is in the correct order. Labeled, with cuts clearly marked.
2. Do not put your copies in plastic sheets. The glare from the lights may make the music too hard to read.
3. Do not staple or bind your music. Each accompanist has his or her own method of putting music together.

ADVISING

Each semester, before or during pre-registration week, B.A. Music, B.M.E. String Music Education, B.M. String Performance majors should meet with the assigned School of Music advisor to select coursework for the following term.

PHOTOCOPYING

Federal copyright laws protect composers' and publishers' rights against illegal photocopying. The TU faculty supports these laws by encouraging students to build their own personal music libraries by systematically purchasing legal copies of music in the standard repertoire for their instrument. Questions concerning the legality of photocopying under extenuating circumstances should be directed to the director of the School of Music.