



APPLICATION FOR
BELLWETHER FELLOWSHIP EXTENSION
DUE BY JANUARY 17

(Please type or print when completing the application)

Name _____
(family) (first) (middle)

TU ID Number _____

Telephone (area code first) _____

Present Address _____

City _____ State _____ Zip _____

CHECK ALL OPTIONS THAT APPLY.

_____ I am applying for the following semester(s):

_____ Summer _____ Fall

_____ I am applying for University housing during the following semester(s):

(No additional stipend funds for off-campus housing will be provided, if University housing is not requested.)

_____ Summer _____ Fall

TUITION

Number of credit hours of tuition requested:

Summer Term: _____ Fall Semester: _____

Do you anticipate completing your degree by the end of the fellowship extension? _____ Yes _____ No

If you accept another award prior to the awarding of the Bellwether Fellowship, please notify the Graduate School to remove yourself from consideration.

DO NOT WRITE BELOW THIS LINE

_____ **APPROVED**

LEVEL OF AWARD Full: _____ Partial as Summer: _____ Fall: _____

_____ **DECLINED**

DATE _____ GRADUATE SCHOOL APPROVAL _____

THE FOLLOWING ITEMS MUST BE SUPPLIED:

FELLOWSHIP APPLICATION LETTER

Attach a letter to the Dean of the Graduate School that provides convincing evidence that the extension is necessary, and that the doctoral degree will be completed during the time period of the extension. Also explain your career interests and goals, discuss your ability to meet academic milestones based upon your past academic record, and discuss how the Bellwether Fellowship has helped/will help with the timely completion of your doctoral degree.

ADDITIONAL DEGREE PROGRESS REPORT DUE FEBRUARY 1

Application for extension also requires submission of an *additional Degree Progress Report by February 1* to the Dean of the Graduate School. This report is the same style of report as was due by December 1, and should be updated to show the progress achieved during the intervening two months. Overall progress towards completion of the dissertation should be compared to the original timeline that was submitted with the Fellow's original Bellwether Fellowship application. The present anticipated date of completion may match the anticipated date of completion noted on the original timeline, or it may be different. This comparison is critical and the report must contain an explanation for variance(s) in the timelines that may cause the Fellow to need an extension. Discuss any significant milestones of the previous timeline that were not met and provide an updated timeline. The frequency of meetings between the Fellow and advisor should be noted in the report. Note the anticipated number of credits of enrollment needed for the upcoming semester. As with all Bellwether Fellowship reports, this report must be developed in consultation with the doctoral candidate's dissertation advisor, and must carry the advisor's endorsement verifying the contents of the report.

DEGREE COMPLETION TIMELINE

Submit an updated timeline for degree completion that you discussed with your dissertation advisor demonstrating how the dissertation can be completed during the time of the extension. Please describe any planned professional or academic activities that are expected to occur during the fellowship period and that do not directly contribute to the completion of the dissertation.

Failure to supply any of the requested information may result in the applicant being disqualified from consideration for this award.

MY SIGNATURE BELOW INDICATES THAT

- A) I CERTIFY ALL OF THE APPLICATION IS COMPLETE AND CORRECT;**
- B) I UNDERSTAND THAT A BELLWETHER FELLOWSHIP MAY BE TERMINATED AT ANY TIME FOR (1) FAILURE TO MAINTAIN A SATISFACTORY ACADEMIC RECORD OR (2) FAILURE TO ABIDE BY THE RULES AND REGULATIONS OF THE UNIVERSITY, NOW EXISTING OR EXISTING IN THE FUTURE;**
- C) I UNDERSTAND THAT EXTENSION IS NOT AUTOMATIC AND APPLICATION FOR EXTENSION BY JANUARY 17TH IS REQUIRED, AND**
- D) I UNDERSTAND THAT FELLOWSHIP RECIPIENTS ARE REQUIRED TO SUBMIT A DEGREE PROGRESS REPORT BY FEBRUARY 1 TO BE CONSIDERED FOR EXTENSION.**

Signature of Applicant _____ **Date** _____



GRADUATE SCHOOL
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Tulsa, Oklahoma 74104-9700
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Toll free (800) 882-4723

E-mail Address: grad@utulsa.edu
Internet Access: www.utulsa.edu

The Associate Vice President for Human Resources and Risk Management has the responsibility for implementing and monitoring the Affirmative Action Plan at The University of Tulsa and assisting with the application and interpretation of pertinent laws and policy. For additional EEO/AA information, contact Wayne Paulison in the Office of Human Resources and Risk Management at 918-631-2616. For disability accommodation information, contact Dr. Jane Corso at 918-631-2315. Requests for an interpreter must be made seven days in advance of an event and at least 48 hours for all other accommodations.



Bellwether Fellowship Extension

All Graduate Students selected for one of the Competitive Awards are expected to have demonstrated outstanding potential for academic success, the ability to complete their degree in a timely manner, personal and professional integrity, and are in good academic standing.

The Bellwether Fellowships are to assist doctoral candidates in the completion of their degree. A current Bellwether Fellow may apply for an extension of a summer semester and/or one additional fall semester, but convincing evidence must be presented that the extension is necessary, and that the doctoral degree will be completed during that time period. To apply for an extension, the Fellow must do so by January 15, complete the Bellwether Fellowship Extension application, and provide all required supporting documents.

Extension awards for the summer include up to 3 credits in tuition, \$2,500 stipend, and University housing for the summer semester, and fall semester awards include up to 9 credits in tuition, stipend of \$4,500 for 4.5 months, and University housing for the fall semester.

An extension application requires submission of an additional Degree Progress Report to the Dean of the Graduate School that provides a discussion of any significant milestones of the previous timeline that were not met along with an updated timeline. This report must be developed in consultation with the doctoral candidate's dissertation advisor, and must carry the advisor's endorsement verifying the contents of the report. If no report is received by February 1st, the Bellwether Fellow will *not* be considered for an extension award. Extension is not automatic and is contingent upon evidence of good academic progress relative to the original proposed timeline and the awardee remaining in good academic standing.

Degree Progress Reports must have been submitted as required on August 1 and December 1. The additional Progress Report must be received by February 1. Fellows submitting extension applications are still required to submit their Progress Reports due April 15.

The Bellwether Fellowship program is designed for full-time doctoral candidates who are working full time toward the completion of degree requirements. Hence, recipients of a Bellwether Fellowship Extension may not receive payment for any work on or off campus during the period of extension except with the written permission of the Dean of the Graduate School.

Submit completed extension application directly to the Graduate School by January 17th.

1. Items student must submit to the Graduate School:

Letter to the Dean of the Graduate School from the applicant that provides convincing evidence that the extension is necessary, and that the doctoral degree will be completed during the time period of the extension. The letter should also explain career interests and goals, discuss ability to meet academic milestones as demonstrated from past track record, discusses how the Bellwether Fellowship has helped/will help with the timely completion of the Ph.D. degree.

Timeline (updated) for the completion of the degree program

Application completed for the Bellwether Fellowship Extension

Resume (optional)

2. Student must have a **Degree Progress Report** submitted to the Dean of the Graduate School no later than February 1st.