

TRIBAL COURT JUDICIAL EXTERNSHIPS

A. Tribal Court Judicial Externships

College of Law students may serve as Judicial Externs in the Muscogee (Creek) Nation District Court.

The Director of the Judicial Externship Programs may approve requests for Tribal Court Judicial Externships in Courts of other Indian Nations, provided the Director determines that the student will have the opportunity to receive an educational experience that is equivalent to the educational experience available to Tribal Court Judicial Externs in the Muscogee (Creek) Nation District Court.

B. Purpose

A significant purpose of the Tribal Court Judicial Internship Program is to provide students with court supervised educational experiences unavailable in the traditional law school setting. These experiences include:

1. Undertaking legal research;
2. Undertaking legal writing (e.g. memoranda and court orders on motions);
3. Observing and analyzing pretrial and trial practice and procedure (e.g., pretrial conferences, motion hearings and trials); and
4. Drafting legislation for the Intertribal Council of the Five Civilized Tribes.

C. Supervision at the Court

All acts of a Tribal Court Judicial Extern shall be under the direction and supervision of Judge Moore and the Judge's Law Clerk (if any). A Tribal Court Judicial Extern shall have the responsibilities that have been assigned to him/her by the Judge and the Judge's Law Clerk (if any).

D. Monitoring Tribal Court Judicial Internships

During the semester, the Director of the Judicial Externship Programs shall monitor the Tribal Court Judicial Externship to determine whether the Extern is:

1. Receiving the educational experiences and the supervision listed under sections B and C above; and
2. Performing his/her assigned responsibilities.

At the completion of the semester, the Judge must certify that each Judicial Extern under the Judge's supervision has:

1. Received the educational experiences and the supervision required under sections B and C above; and
2. Satisfactorily performed his/her assigned responsibilities.

E. Application Procedure

Several weeks prior to registration for the next term, students will be invited to apply for a Federal Court Judicial Externship. To apply, a student will submit via Symplicity a transcript, resume, and cover letter at least forty-five (45) days prior to the start of the next academic enrollment period. The posting will be listed on Symplicity as a Judicial Externship, and students can search for the posting by using keyword "Externship." Prior to submitting those documents to Symplicity, a student may direct any questions about the program to its Director, Professor Richard A. Paschal. He can be reached at 918-631-2439, or by email at richard-paschal@utulsa.edu. He can also be contacted at his office in Room 2458, John Rogers Hall.

After a Judge has selected a student as his/her Judicial Extern, the student must enroll for the appropriate Federal Court Externship as well as for the Judicial Externship course component. The student must advise Marta Swanson, Assistant to Vice Dean Gary Allison, of his/her selection as soon as it has been confirmed by the court. At least three (3) days prior to the required enrollment, the student must complete and submit to Marta Swanson the following documents:

1. Statement of Educational Goals for Judicial Externship
2. Judicial Externship Supervisor and Extern Agreement

A student will not be permitted to enroll until the required documents have been submitted.

F. Prerequisites

Tribal Court Judicial Externship has the following prerequisites: Students must have

1. Completed 1 year of law school with at least a 2.0 GPA;
2. Taken Federal Indian Law and
3. Taken or are co-enrolled in Indian Gaming Law.

G. Federal Court Judicial Internship Credit

An hour of academic credit is given for 45 hours of worked. Hours may include time spent at the Court and on externship-related research outside the Court, where permitted. All work must be performed during the semester in which credit is sought. To receive credit, a student must have been enrolled in the appropriate Tribal Court Judicial Externship before the work was performed and must complete the Judicial Externship Court component.