STUDENT SERVICES

Allen Chapman Activity Center

440 S. Gary Avenue: Administrative Offices are located on the 2nd floor, 631-2251
Director: LeeAnna Lamb
Technical and Operations Manager: Tom Jurena, 631- 2076
Department Assistant I: Tammye Jurena, 631- 2968
Department Assistant II/Reservations: Debbie Tate, 631-3822
Information/Facility Reservations: 631-2251
Includes ACAC Space, the Adjacent South Patio, the Twyman Plaza Patio, the Outback, and McFarlin Commons
Summer Conference Services: LeeAnna Lamb, 631-5059
ACAC Building Hours (subject to change)
Academic Year Academic Breaks & Summer (Open additional hours for prescheduled Special Events)
Monday - Friday 7:00 a.m. - 11:00 p.m. 7:00 a.m. - 6:00 p.m.
Saturday 8:00 a.m. - 11:00 p.m. Special Event Times
Sunday 11:00 a.m. - 11:00 p.m. Special Event Times
Hurricane Hut Sports Bar 11:00 a.m. - 11:00 p.m. Closed during summer break

The Allen Chapman Activity Center (ACAC) is a 78,000-square-foot, two-story facility with an open atrium design; facilitating beautiful views of the campus. ACAC has lap-top wireless capabilities for the TU community, and serves as the "community center" for University students, employees, alumni, and guests. Immediately surrounding ACAC are seating areas with covered picnic tables and benches, and the spacious "Outback"--green space for relaxing, studying, or for planned activities. The building also hosts multiple services, meeting rooms, dining sites, as well as casual seating areas and study spaces. Users enjoy the many conveniences available to assist with their daily activities, social interactions, and academic pursuits.

Frequently visited areas include the vast array of food and beverage options available throughout the building. The Food Court, Bonici Brothers, and Carrello's Gourmet Coffee Kiosk offer personalized, made-to-order menus. The newly renovated Hurricane Hut "H2H Sports Grill" has waited table service immersed in TU Athletics memorabilia and live-action games playing on big screen TV throughout. Also downstairs is the full-service Post Office with personal mailboxes available for rent, the University Bookstore and Gift Shop, a satellite 24-hour Computer Lab., a Convenience Store, and an automated teller machine.

Students who want to get more involved with campus life, and student groups seeking resources for programming, should visit with the Student Association Officers located in the Administrative Suites on the 2nd floor of ACAC. Applications are available here for student awards, officer positions, and involvement in Homecoming and other campus-wide events. Other departments available in the Administrative Suites include the Catering and Dining Services, and the centralized coordination of Summer Conference Services. The University Club is upstairs as well and is a quieter option for lunchtime
dining.

Open year-round, Allen Chapman is one of the primary sites for accommodating the event-related needs of the University and -on a more limited basis-those of community friends. Information about reserving space is available in the Administrative Suites on the 2nd floor of ACAC. Specifications about meeting space options, room dimensions and set-up diagrams, technical support, and possible dates can be discussed with trained event-planning personnel. ACAC hosts small workshops, group meetings, academic seminars, major speakers, live bands, symposiums, leadership conferences, religious gatherings, wedding receptions, and a whole lot more! From the Formal Lounge (which has a fireplace) to the Great Hall-seating approximately 600 people, ACAC truly is an "activity center/" ***Room Reservations and Agreements*** The "Allen Chapman Activity Center Reservation Policies Guide", the Event Planning Check-list, and various room request options are available in the Administrative Suites on

the 2nd floor. These forms answer the most commonly asked questions about reserving space in ACAC, the adjacent patios, and the green space of the "Outback" and the "McFarlin Commons". In summary, to reserve any part of these areas, users are asked to do the following:
Complete and return a "Reservation Request Form" at least four weeks prior to your activity to ensure thorough planning and staffing of the event. Discuss needs for audiovisual and/or technical support, security, or after-hours special requests
with the ACAC staff in order to predetermine what services can be arranged. Costs associated with renting outside equipment or scheduling additional staff will be reflected on your final invoice for services. If we are able to accommodate your request, you will receive a Reservation Policies Guide, a "Reservation Agreement", and a "Room Set-up Sheet". We will offer any further assistance needed to ensure the success of your program. To allow for adequate time for preparations, please sign and return the completed "Reservation Agreement" and "Room Set-up Sheet" ten (10) business days prior to your event.
Payment--if applicable--for room reservation is due ten (10) business days prior to the event.
Non-payment may result in reservation cancellation.

Summer Programs: Coordinators, coaches, faculty sponsors, etc. who are planning summer programs for camps, conferences, and workshops should contact the Director of ACAC at 631-5059 to centrally coordinate all reservation components. This includes contracting for beds, meal plans, and recreational and meeting spaces.

Food and Beverages at Events:
Those planning to provide food/beverages/snacks valuing **$100 or more (in total)** at their event or gathering are to contact TU's Catering Services at 631-2145 to *pre-arrange* for these services. The Catering Personnel can visit with you about all of the menu options or help you to create something special for your particular needs. Visit their offices in the Administrative Suites or their web-site at www.utulsa.edu/dining to see just a small sample of all they have to offer. In addition, please notify the ACAC Reservation Personnel of any food/beverage/snack plans so that appropriate space accommodations can be made for the event site.

For smaller events where the food/beverage/snacks in total value **less than $100**, the group may submit their request on the ACAC Reservation Form for review and approval. In order to be approved to Self-Cater in this category, the items must be pre-packaged by a licensed vendor (not homemade). The group is then responsible for providing their own serving products, for disposing of the waste, and for cleaning the room afterwards. Organizations wishing to have outside **food donated** are to contact--in advance--the Catering Services Department to submit a Request for Catering Exemption form, including with it a letter on the vendor's company letterhead. The Director of Catering Services and ACAC will review and determine the feasibility of granting this exemption. Groups receiving approval to self-cater an event are responsible for disposing of all waste by-products and cleaning the room. In addition, an Attendant Fee may be charged for providing guidance and directions for the event clean-up.
**The Hurricane Hut--H2H Sports Grill, the President's Lounge, Formal Lounge, Great Hall, and the University Club are NOT rooms available for hosting self-catered events. The Food Court is not available for Self-Catered Events during their scheduled hours of providing food service.

ACAC Food Court
www.utulsa.edu/dining
631-2190, Monday - Friday, 7:30 a.m. - 2:30 p.m.
The ACAC Food Court features a wide variety of options from a full salad bar and daily soup choices, to Tex Mex at the Ancho Grill, the Emerald Garden Oriental Wok with daily specials and made-to-order options, a daily Hot Entree Special, and hot and cold Crustano's Sandwich Crafters. Hours of operation are Monday - Friday 7:30 a.m. - 2:30 p.m.--the salad bar is open until 3:00 p.m.

Automated Teller Machine (ATM)
631-2251
TransFund, SCS, and the Cirrus systems are honored at the ATM located on the first floor of ACAC. The hours of operation are the same as the building hours.

Bonici Brothers Pizza
Located in Allen Chapman Activity Center features pizza by the slice and delicious grill options of pasta cooked to order. Hours of operation are Monday - Friday 11:00 a.m. - 3:45 pm.

C-Store
631-2520
Nestled within the Food Court is the University's convenience store featuring over 500 items for sale. Hours of operation are Monday - Friday 7:45 a.m. - 6:00 p.m. and Fridays 7:30 a.m. - 6:00 p.m. Sundays All C-Store items are available upon request by notifying the Hut Supervisor during normal Hut hours. Gold card, credit cards, cash, and checks are accepted.

Carellos Coffee Shop in ACAC
High quality espresso drinks, pastries, gourmet teas, frappes, and smoothies. (Independently owned by Brian & Melissa Hadley of Broken Arrow, OK). Proudly brewing fresh Double-Shot, roasted locally! To find out more about us & shop at http://www.carrellos.com/. We accept cash, credit cards & Gold Dollars! Hours of operation are Mon. - Thur. 7:30 a.m. - 6:00 p.m. and Friday 7:45 a.m. - 6:00 p.m.

Gallery
The work of local artists and national traveling exhibitions are on display in the Gallery on the second floor from 8:30 a.m. to 4:30 p.m., Monday through Friday. The Art Student Association Exhibits Committee sponsors most exhibits. Admission is free. The Gallery is also available for meetings and luncheons. Call ahead at 631-2251 for information on current exhibits and any possible restrictions.

Mail Center @ TU
631-2211, Monday - Friday 8:30 a.m. - 4:00 p.m.
The Mail Center @ TU offers a full service retail window. All postal services are offered ranging from Registered and Insured Mail to Priority, Express and Parcel Post Package Services. Post Office box rental is available for $40 a year or $15 per semester, and $10 for the summer session. No pre-payment is required as this service will be billed to your personal account. FedEx services are also available at a discounted rate with your TU ID. Outgoing mail pickup from the Postal Service is at 4:30 p.m. Monday through Friday. A drop slot is available inside the building for your stamped mail. **Sorry, no credit or debit cards are accepted.** We do, however, accept cash, check, and GOLD CARD.

The Mail Center is also responsible for delivery of student mail to John Mabee Hall, Lottie Jane Mabee Hall, Twin South, Twin Towers, LaFortune, and Honors House. Campus mail is delivered to the sorority and fraternity houses daily, but any mail addressed directly to the house will be delivered by the United States Postal Service. The same is true with the student apartments on campus; they receive delivery directly from the Postal Service. Please, don't hesitate to stop by the east end of ACAC with any questions.

The Hurricane Hut 2 Sports Grill
www.utulsa.edu/dining
631-3146, Daily, 11:00 a.m. - 11:00 p.m., accept Friday and Saturday 11:00 a.m. - 7:00 p.m. through the summer months
The Hut features personal pan pizza, burgers, barbeque ribs, soups, hot deli sandwiches, chili cheese fries, smoothies, Sundaes, and Star Bucks coffee are just a few items you will find on our extended menu. Come listen to local talent, play a game of pool, or watch live-action sports on the big screen TVs. Open lunch, dinner, and for your late night cravings.
University Bookstore
631-2206, Fax: 631-2108
Monday – Thursday, 8:00 a.m. – 5:00 p.m., Friday, 8:00 a.m. – 5:00 p.m., Saturday 9:00 a.m. – 1:00 p.m.
Extended hours at the beginning of each semesters.
Manager: Andrew Blaylock, Andrew-blaylock@utulsa.edu

Located on the first floor of ACAC, the University Bookstore sells textbooks, general books, and convenience items. All required and recommended textbooks used for course work at TU are carried in the store. The bookstore buys textbooks back year round as well as during the end-of-semester buyback programs. The general books department carries study aids, best sellers, magazines, and other general interest books. Any book not found in the store may be special ordered. The bookstore carries the New York Times, in addition to a complete line of school supplies, including computer software. The store also carries a large assortment of Hurricane T-shirts, sweatshirts, and jackets, as well as health and beauty aids, greeting card and gifts. Computer software is available in the bookstore at educational prices. TU students and employees of the University are eligible for this discount.

Business Office

McClure Hall, 631-2600; Fax: 631-2033, www.utulsa.edu/controller/BusOff.htm
Monday – Friday, 8:00 a.m. – 5:00 p.m.
Director of Financial Services: Peter Sandman
Business Office Manager: Sherrill Womeldorff
The TU Business Office provides students with many helpful services including, accepting payment of tuition and fees; arranging tuition payment options; disbursement of student aid payments, payroll checks, and refunds; and Hurricane Gold account deposits. The Business Office also provides information regarding student tuition accounts.

Cable Television

The University of Tulsa provides basic cable television service to sorority and residence hall rooms. Additional services can be purchased directly from TCI Cable. Residence hall, sorority house, and TU apartment residents should contact their respective residence director, sorority coordinator, or apartment/property management office for cable equipment.

Campus Recreation

Collins Fitness Center, 631-2679, www.utulsa.edu/recreation
Director: Mary Wafer-Johnston, 631-2675
Associate Director: Sheila Parker, 631-2301
Assistant Director Intramurals: Mark Worthington, 631-3782
Department Assistant II: Karyn Thomas, 631-2676
Equipment Checkout Center: 631-3783
Lobby: 631-3781

General Information

TU students enjoy free use of all TU recreational facilities. The Collins Fitness Center hosts an extensive fitness area containing free weights, selectorized equipment and cardiovascular machines, two dance rooms, indoor track, game balcony, and a huge lounge. It also has complete facilities for basketball, volleyball, badminton, table tennis, darts, foosball, air hockey and more. Mabee Gymnasium, located at 8th and Florence Ave. boasts a 25 yd. swimming pool, racquetball and squash courts, and walleyball. Your student ID card is your authorization for admittance to the facilities and entitles you to check out a variety of equipment from both equipment check-out centers.

Activity Centers

Bowling, tennis, racquetball, weight training, and more are offered as one credit-hour activity classes. Sign up with your advisor today, learn new skills and maintain a healthy body.

Collins Fitness Center Café

Proudly brews Starbucks Coffee. Hours of operation are Monday – Friday 7:30 a.m. – 10:00 p.m. (Fitness Center hours apply).

Fitness

Fitness programming encourages development of cardiovascular endurance, muscular strength, and flexibility. The Campus Recreation Department offers a variety of classes: Pilates, step aerobics, stretching and toning, cardio kickboxing, crunch class, martial arts, and more. Registration is at the

beginning of each semester and there is a nominal fee for participation. For a fitness-class schedule and fees go to www.utulsa.edu/recreation.

Informal Sports
Informal sports are self-directed participation for fitness and leisure. The pool, weight rooms, gymnasium, courts, and fields are available for informal recreation. Building hours and schedules are published each semester.

Intramurals
Intramurals are structured competitive/cooperative sports organized into leagues and tournaments for people of all skill levels. Divisions for men, women, and co-recreational participation are offered for individual, dual, and team events. More than 30 intramural activities are offered throughout the school year.

Collins Fitness Center
- Badminton, basketball, volleyball courts, fitness center, two dance rooms, indoor track, game balcony, and lounge
- Equipment check-out center
- Locker rooms
- Collins Café with Starbucks

Towel Service
Towels are provided free of charge with a valid TU ID or a Collins Fitness Center Pass.

Equipment
- The Campus Recreation Office provides a variety of equipment available for checkout.
- The Equipment Checkout Center is open during normal building hours.
- A valid TU ID must be used for any equipment check out.
- Users will be charged replacement costs for any equipment damaged or not returned.
- Overnight check-out must be approved in advance by the Campus Recreation Office.

Sport Clubs
There are several clubs available for self-paced exercise: walking club, running club, and weight lifting club.
Fitness Center General Hours
Monday – Friday 6:00 a.m. – 11:00 p.m.
Saturday 10:00 a.m. – 6:00 p.m.
Sunday 2:00 p.m. – 11:00 p.m.
Summer hours vary; contact 631-2679 for current hours.
For daily information about specific facilities, pick up a semester schedule in the Collins Fitness Center.

Mabee Gym General Hours
Monday – Friday 8:00 a.m. – 8:00 p.m.
Swimming pool hours vary by semester, please call 631-3232 to verify current hours.
To check schedule during breaks, holidays, and summer semesters, call 631-3232.

Facilities
Facilities available for use include the following:
- Mabee Gymnasium: 25-yard swimming pool; tennis courts (with lighting); squash court (one); racquetball courts (four)
- Locker rooms

Campus Security
3115 E. 8th St., 631-5555; Fax: 631-2047, www.utulsa.edu/security
Monday – Friday—24 hours, 7 days a week, 365 days a year

Director: Joseph F. Timmons
In an emergency affecting the safety of the residents or property of the University, security should be notified at extension 5555. Campus security patrols the campus and is available to respond to calls 24 hours a day. Twenty-four hour emergency phones are in blue boxes bolted to poles and marked by distinctive lights. These phones, which are direct lines to campus Security, are located north of Twin Towers, north of Sorority Row, south of Harwell Hall, and south of Chapman Hall. In addition, there are yellow phone boxes located throughout campus that provide both a direct line to Campus Security and a courtesy line for making on-campus phone calls.

Campus Security is responsible for the security and safety of the campus community. Security enforces parking and traffic regulations, and provides escorts at night to students who, otherwise, would have to walk alone to classes, libraries, meetings, and other University-sponsored programs. This escort service is also available to any student who is physically limited.

Career Services Office

Holmes Student Center, Room 17, 631-2549, www.utulsa.edu/careerplanning
Director: Shelly Holly
Assistant Director: Art Tyndall
Recruiting Coordinator: Megan Moritz
Department Assistant II: Gail Hobbs
The Career Services Office provides services for all students and alumni of the University. The major goal is to help all students gain the information and skills needed to select and manage a career and conduct a job search that will lead to desirable employment. The office assists each individual in developing a career plan and specific strategies that will lead to his/her employment goal.

Services provided to help students find direction include: Web-site information and links; workshops and groups; career library; individual career counseling; computerized career decision-making program; career planning assessments. Services provided to help students achieve their employment goal include: resume assistance, interview preparation, on-line registration for submitting applications and for scheduling interviews; one-on-one job search advice; part-time volunteer, summer, internship, and fulltime employment listings; on-campus interviewing and job fairs in other cities; and corporate information and job search-related information.

Center for Global Education (formerly Study Abroad)

3126 E. 5th Pl. (between the Tri Delta and KD houses), 631-3229, www.utulsa.edu/studyabroad
Monday – Friday, 8:00 a.m. – 5:00 p.m
Associate Dean for Global Education
Applied Assistant Professor for Education Center of Global Education: Dr. Cheryl Matherly
Assistant Director: Wendy Sheets
Study Abroad Coordinator: Laura Semenow
Office Manager: Shanna Blount
Every semester students in our overseas program gain new perspectives, experience unique cultures, meet fascinating people, and visit unforgettable places. Most students remember their time overseas as one of the greatest experiences of their lifetimes. All things being equal, international experience, cross-cultural understanding, and mastering of a foreign language will give you an edge over your peers in ways that could not be achieved by staying home. You will undergo tremendous personal and intellectual growth. Your career opportunities and lifelong earnings will be greatly enhanced.
The University of Tulsa is committed to provide every qualified student with this opportunity to study and live overseas. To this effect, it will allow all your financial aid and scholarships to apply to the cost of studying abroad. TU has an approved list of universities and programs around the world where you can study. TU also maintains an active student exchange with selected foreign universities. You can choose to study any discipline of your major and minor in Arts & Sciences, Business, and Engineering.
Courses taken abroad can be approved to count towards your major and minor graduation requirements. Your GPA will not be affected by studying abroad as only credit hours, not letter grades, will be recorded in your transcript. Your study abroad plans should start in your freshman year. This will allow you the wide

options of country and program selection, better planning, applying for study abroad scholarships and financial aid. Do not miss the opportunity to enrich your education and explore the world!

Center for Student Academic Support

Lorton Hall, Room 210, 631-2315, www.utulsa.edu/academicsupport
Monday – Friday, 8:00 a.m. – 5:00 p.m.
Director/Assistant Dean of Students: Dr. Jane Corso
Assistant Director: Ruby Wile
Department Assistant II: Amy Culwell
The Center for Student Academic Support provides services to all students to enhance opportunities for academic success. The Center serves the academic support needs of students and promotes effective interaction between students and faculty. The Center for Student Academic Support offers the following support services to students, faculty, and staff:

- Initial referral to other campus support services;
- Identification and monitoring of students at risk;
- Liaison between students and faculty or other University personnel;
- Tutoring, tutor training, and supervision of The Northwest Passage;
- Screening, evaluation, and assessment of student interests, skills, and abilities;
- Academic skills workshops such as test preparation, study strategies, note taking, and study skills;
- Consultation on an individual basis;
- Initiation of the Early Alert System.

The Center for Student Academic Support was established as a central location where students and faculty can gain information and referral to the most appropriate campus resources for their individual needs. Students and faculty are encouraged to call or stop by for an appointment.

Counseling and Psychological Services Center

Alexander Student Health Center, 631-2200, www.utulsa.edu/cpsc
Director: Dr. Tom Brian, Licensed Psychologist
Professional Staff: Holeman, Heidi, Ph.D.
Department Assistant II: Kathy Parsons
The staff of the Counseling Center is trained to help college students through the changes and transitions of college life, as well as to help faculty and staff function more effectively in their roles. The Center offers a broad range of professional services to all students, faculty, and staff including psychological counseling, assessment, outreach programs, workshops, and consultations. The Counseling Center is devoted to helping with any problem or concern that might require professional assistance, including the following:

- Interpersonal relationships
- Academic difficulties
- Anxiety
- Self-defeating behavior
- Exploration of values
- Performance enhancement
- Depression
- Self-esteem
- Personal development and well-being
- Loss and grief
- Alcohol/drug abuse
- Choosing a major
- Stress management
- Career planning
- Eating disorders
- Sleep difficulties

- Intimacy/sexuality concerns
- Identity development
- Personal assault
- Writer's block
- Time management
- Procrastination
- Personality evaluation
- Sports psychology
- Career Assessment

Provisions can be made for anyone requesting to be seen immediately; however, services are usually by appointment and made in person or by telephone Monday through Friday between the hours of 8:00 a.m. and 5:00 p.m. If you are uncertain about whether the Counseling Center's services will fill your needs, feel free to call or come in and discuss your concerns with one of the staff. Services are free of charge except for nominal scoring fees on some tests. Contacts with the Center are strictly confidential as protected by law and professional ethics.

Dining Services

Allen Chapman Activity Center 232, 631-2145, www.utulsa.edu/dining
Director of Dining Services: Mike Neal, 631-3883
Retail Manager: 631-2520
Catering Manager: 631-3890
Executive Chef: Tim Anderson, 631-2144
Resident Dining Manager: 631-3473
Associate Resident Dining Manager: 631-3844
Dining Operations Assistant: Leisa Taylor, 631-2145

Catering

The University's Dining Services provides food and beverage service in support of all activities on campus. University policy states that all on-campus catering needs must be handled through Dining Services at 631-2145. It is recommended that arrangements for catered food be made at least 10 days in advance of an event. Shorter-term arrangements can be provided; however, menu limitations may result due to limited availability of food items.

Limited Exceptions:

All TU student organizations or departmental offices desiring a catering exemption should contact the Dining Services office (leisa-taylor@utulsa.edu or 631-2145) to apply for an exemption. **Guests requesting to self-cater with items that are pre-packaged (not homemade) and valuing less than $100 must submit that request on the "Reservation Request" form. If approved, they will be responsible for cleanup of the room. Requests for providing items donated from a licensed vendor must be submitted on the vendor's company letterhead to the Director of Dining Services for approval.**

ACAC Food Court

The ACAC food court features a wide variety of options from Tex Mex at the Ancho Grill, The Emerald Garden Oriental Wok, Crustano's Sandwich Crafters, Bonici Brothers and delicious grill options at Sunset Strips & Pasta, cooked to order. Hours are Monday –Friday 7:30 a.m. – 2:30 p.m. Salad bar is open until 3:00 p.m.

Bonici Brothers Pizza

Located in Allen Chapman Activity Center—pizza by the slice. Monday – Friday 11:00 a.m. – 3:45 p.m.—walk-in hours, Saturday – Sunday 11:00 a.m. – 10:30 p.m.—delivery hours.

C-Store

631-2520

Nestled within the Food Court is the University's convenient store featuring over 500 items for sale. Hours of operation are Monday – Thursday, 7:30 a.m. 6:00 p.m.; Friday 7:30 a.m. – 6:00 p.m.; Sunday, all C-

Store items are available upon request after 6:00 p.m. by notifying the Hut Supervisor during normal Hut hours. Gold card, credit cards, and checks are accepted.

Care Packages
Send a Gift!! The University of Tulsa Dining Services wants to make sure you don't miss that special occasion. We have 17 delightful ways to let your favorite student know they're missed. Special occasion treats are available through Twin Towers Dining Hall (631-2385), birthday or special occasion cakes, cookies, cookie grams, or baskets filled with healthy or junk food for the late night munchies or just to say you care. Place your order now to be picked up or delivered.

Collins Fitness Center Café We proudly brew Starbucks coffee. Hours of operation are Monday – Friday 7:30 a.m. – 10:00 p.m., Sunday 5:00 p.m. – 10:00 p.m. (Fitness Center hours apply).

The Hurricane Hut Sports Grill
Features personal pan pizzas, burgers, hot deli sandwiches, chili cheese fries, smoothies, Sundaes, and Star Bucks coffee are just a few items you will find on our extended menu. Come listen to local talent, play a game of pool, or watch your favorite team on the big screen. Hours are Sunday – Thursday 11:00 a.m. – 11:00 p.m. and Friday – Saturday from 11:00 a.m. – 7:00 p.m. (Closed during the summer.)

Twin Towers Dining Center
Twin Towers offers continuous dining service. In addition to the regularly planned entrees for each meal, new hotline grill and specialty bar is provided for lunch and dinner including items such as taco salads, baked potatoes, fajitas, pasta, stuffed potatoes, theme meal nights, and other special event meals. Other highlights include an expanded salad bar, a deli sandwich bar, soft-serve ice cream, and frozen yogurt. Open every day.

Hours
Weekdays 7:00 a.m. – 7:30 p.m. Weekends
Hot Breakfast 7:00 a.m. – 9:00 a.m. Saturday Brunch 10:30 a.m. – 1:30 p.m.
Continental Breakfast 9:00 a.m. – 11:00 a.m. Dinner 4:00 p.m. – 6:00 p.m.
Lunch 11:00 a.m. – 1:00 p.m.
Soup and Sandwich 1:00 p.m. – 4:30 p.m. Sunday Brunch 11:00 a.m. – 6 :30 p.m.
Dinner 4:30 p.m. – 7:30 p.m. Dinner 4:00 p.m. – 6:30 p.m.

Donald W. Reynolds Center
3208 East Eighth Street, 631-5225, www.utulsa.edu/reynoldscenter
Building Hours: Monday – Friday, 8:00 a.m. – 5:00 p.m. and Special Event times
Director: Terry Hossack
Facilities Operations Specialist: Dickey Lovell
Department Assistant II: Juanita Brockman
The Donald W. Reynolds Center (DWRC) is a 175,000 square-foot facility with three levels. The Arena level houses the building attendants for DWRC and consists of men's and women's basketball locker rooms, volleyball locker room, coaches' locker rooms, visiting team and officials' locker rooms, team conference room, equipment room, media room, interview room, and kitchen. The intercollegiate level houses the volleyball office, administrative offices, weight room, sports medicine training room, auxiliary gym, LaFortune Conference Room, and Letterman's Lounge. The concourse level houses men's and women's basketball offices, Ticket Office, President's Suite, concessions, Hurricane Storm Center Novelty Shop, and ATM machines.

Facility Reservations
The DWRC facility seats approximately 8,300 people for various spectator events. Students, faculty, staff, alumni, and the community are welcome to contact the administrative office for information about the facility, use of the facility, and upcoming events.

Hurricane Storm Center Novelty Shop

Concourse level, 631-5420
The shop is also open one hour prior to the men's and women's Basketball game times and remains open until the end of the event.
Manager: Andrew Blaylock
Located on the concourse level of the Donald W. Reynolds Center, the novelty shop sells an assortment of Hurricane t-shirts, sweatshirts, and jackets, as well as other novelty and spirit items.

Graduate School

Lorton Hall, Room 201, 631-2336
Monday – Friday, 8:00 a.m. – 5:00 p.m.
Associate Vice President for Research and Dean of the Graduate School: Dr. Janet A. Haggerty
Associate Dean of the Graduate School: Dr. Richard A. Redner
Assistant Dean of the Graduate School: John Bury
Admissions and Student Services Coordinator: Hope Geiger
Graduation and Student Award Advisor: Marjean McDonald
Administrative Assistant: Diahanna Moffitt
The Graduate School supervises all graduate work offered by the University (except that of the College of Law), sets standards for admission to graduate standing, determines policy and procedure for graduate programs, and makes degree recommendations to the Board of Trustees. The Graduate School provides centralized processing of inquiries and admission applications and materials in coordination with graduate advisors in each program. Academic files are maintained and monitored for academic progress. In addition, the Graduate School issues financial award notifications concerning assistantships, fellowships, and tuition scholarships and maintains enrollment data, statistics, and financial records for University use and for completion of a variety of national surveys and agency questionnaires. This office also sponsors the Chapman Graduate Scholar Presentation Awards Program for graduate students presenting their research at national or international professional meetings, and the Annual Student Research Colloquium for all students to gain the experience in presenting their scholarly research.

Health Services

Alexander Health Center, 631-2241, www.utulsa.edu/alexhealth
Monday – Friday, 8:00 a.m. – 5:00 p.m.; summer hours vary
Director: Stephanie Fell, R.N.
Professional Staff: Mary Smith, R.N., Lana Gourley, P.A., Tarri Kennedy, R.N.
Department Assistant II: Kathy Parsons
Department Assistant II: Susan Johnston
The Alexander Health Center provides outpatient medical treatment for minor illnesses and injuries. The Health Center is staffed by registered nurses and a family practice physician is available on a part-time basis. A Women's Clinic is staffed by a physician assistant one afternoon a week during the fall and spring semesters. Students who wish to see a physician need to schedule an appointment. All students are eligible for physician and nursing services. Students are required to show their student ID and fill out a confidential health history that is kept on file at the health center. During the fall and spring semesters, there is no fee to see the physician; however, during the summer sessions there is a fee for a physician visit. A fee is also charged for medications, lab work, and minor surgical procedures. These services may be charged to the student's tuition account. Students are directly responsible for any medical charges incurred through referrals, hospital costs, prescription medications, x-rays, or services received outside the health center.

Health Insurance

The University has granted an insurance carrier the privilege of advertising its program among students. The insurance company will make available to students brochures outlining its program. Students who haven't received this brochure by mail may secure it from the Alexander Health Center. Students who participate in the program should recognize that this policy is designed specifically for college students. Therefore, some of the coverage and benefits may not be similar to those offered under regular family insurance programs. Your careful study of these policies is encouraged. Health

insurance is not required, but is recommended for domestic students. Health insurance is required for international students, who must present written evidence of their coverage to the International Student Services Office.

Required Immunizations
The State of Oklahoma requires that all students provide written documentation that they have received vaccinations against hepatitis B, measles, mumps, and rubella (MMR). Students who are first time enrollees and who reside in on-campus housing shall be vaccinated against meningococcal disease. For more information regarding these immunizations, exemptions, and waivers, please go to www.utulsa.edu/alexhealth.

Housing

Housing Office, Twin Towers, 631-2514, www.utulsa.edu/housing
Director of Housing and Resident Life: Melissa France
Assistant Director of Housing—Residence Life: Laura Powders
Associate Director of Housing & Dining Services: Paul D. Giessen
Assistant Director of Housing-Apartments/Property Management: Mark A. Bernhardt
Apartments
Apartment Office, University Square, 3rd & Delaware, 631-5248
Apartment/Property Management: Gordon Wilson
Upperclassmen, married, non-traditional, graduate, and law students have convenient and market-quality apartment options right on campus. University Square Apartments (USA) are made up of an Undergraduate Area, Law/Grad Area, and an intensive study area. USA apartments offer various amenities including microwave, dishwasher, washer/dryer hook-ups, walk-in closets, high-speed internet, extended cable, University/local phone service, and community swimming pools. Our traditional apartments provide a more economical option, including townhouses, traditional apartments, efficiencies, and the Language House academic living community. All apartments offer many safety dimensions including deadbolt locks, smoke detectors, and lighted off-street parking. Residents are expected to acknowledge that they live in an academic community and meet those community standards set forth in *The Guide to On-Campus Living.*
Complex managers for each area offer peer assistance to apartment residents, work in the apartment office, inspect the common areas and exteriors of buildings for maintenance concerns and implement community programming. The apartment community strives to provide quality programming that enhances community life by stimulating interaction among students.

Residence Halls
Housing Office, Twin Towers, 631-2514
Director of Housing and Residence Life: Melissa France
University of Tulsa residence hall living is designed to provide a comfortable home away from home and a challenging, fulfilling social and educational environment. Each hall is directed by a full-time professional residence director and supports academic growth in a variety of ways. Twin Towers has coed suite style living environment housing and the main dining hall. John Mabee has intensive study areas for the more serious student. Twin South provides a unique environment through the first year residential experience program, and the Honors House promotes a study atmosphere for selected Honors Program students. Lottie Jane Mabee is an all-female, traditional style hall. LaFortune House was newly renovated in 1999-2000. This is a coed, suite-style living environment with a live-in faculty mentor entitled “Faculty Don.” Each student who lives in the residence halls is a member of the Residence Hall Association
(RHA). This organization, which is the liaison between residents and administration, works to promote positive changes in residence hall life.

Liability and Renter’s Insurance
The University does not assume any liability for loss, damage, or theft of any personal property, or for damage or injury resulting from; explosion, fire, mechanical failure of water, steam, or gas lines, defective wiring, or for the negligence of any other occupants of the building. Students who wish to protect

themselves from the possibility of such losses should cover their belongings with appropriate insurance. It is to your advantage to contact an insurance company and obtain renter's insurance. Another alternative is to seek coverage under your parents' homeowner's insurance.

ID/Parking Center

Twin Towers Hall, 2821 E. 8th St., 631-3360; Fax: 631-3362, www.utulsa.edu/security/parking.htm
The ID/Parking Center handles University ID cards (pictures, production, and replacement), and campus parking permits (for faculty, staff, and students), passport photographs, and international travel IDs (ISIC cards). University ID cards are not transferable. Whenever a student is on University property or at University events, they must carry their TU Student Identification Card and should be prepared to present the ID card to University officials to verify their identity. Consequently, ID cards should not be lent to anyone at any time. Disciplinary action will be taken against students fraudulently using another's card and against the owner if the fraudulent use for the card was permitted by the owner. Lost ID cards should be reported as soon as possible to the ID/Parking Center during business hours to protect the account from unauthorized use. There is a $15 charge for replacement ID's. After hours lost cards can be reported to Twin Towers Dining or ACAC Dining personnel, which through their cash registers can put a "hold" on the account. A feature of the ID card is the "Hurricane Gold" debit account which is usable in most campus vending machines, most laundry facilities, the campus bookstore, most photocopy machines, ID/Parking Center, Business Office, and all dining locations on campus. More uses for the debit account system are anticipated in the future. This debit feature reduces the need to carry or keep cash on hand, greatly enhancing safety for all. The "Hurricane Gold" account is an easy way to buy on campus. Simply set an amount and prepay it on your account at the ID/Parking Center, located in Twin Towers Hall, or the Business Office in McClure Hall. Smaller dollar increments can be added to your account through automated transfer terminals in McFarlin Library, College of Law, and Allen Chapman Activity Center. Purchases will be deducted from this amount as they are made upon presentation of your ID card. When you reach your Gold limit, purchase more. Money in your "Hurricane Gold" account at the end of the academic year will be carried over into the upcoming academic term's balance. If you prefer, remaining balances are fully refundable at the end of the spring semester or when graduating or withdrawing from the University. If you fail to request a refund of any balance remaining in your account for a period of six (6) months after you graduate or withdraw from the University, the balance may be deemed abandoned property, in which case the balance will be remitted to the University, scholarships. "Hurricane Gold" accounts are not a credit card or checking account, but a non-interest bearing convenience account. Banking regulations and University policy prohibit cash withdrawal during the academic year. Any request for withdrawal of funds must be presented in writing. Your ID card has three types of technology on it; a bar code on the back for the library, a magnetic swipe on the back for meal plan and "Hurricane Gold" accounts, and a proximity antenna encircling the card for door access. It is important to follow some simple steps to insure the proper operation of your ID card.
Do not use your ID card as an ice scraper; it will damage the circuitry for the proximity array and also possibly break the card.
Do not wash and/or dry your ID card; it will make the card brittle and susceptible to breaking.
Do not run a magnet across the magnetic strip.
Do not punch a hole in the card to carry it on a chain. If you want a hole punched in the card please bring it to the ID/Parking Center and let the staff punch the hole in the correct location to avoid damage to the circuitry of the card.
Do not expose the card to extreme temperatures.

Information Services

Vice Provost for Information Services: Dr. Dale Schoenefeld, McFarlin Library Pl., 631-2881
Academic Computing Director: Richard Kearns, 631-3075
Administrative Computing Director: Martin Page, 631-2968
Networking Services Director: Tricia Moreland, 631-3292
Help Desk/PC help: 631-3500
IS Help Desk: 631-3500; http://www.is.utulsa.edu
Information Services (IS) is dedicated to providing high-quality reliable computing services to TU students. IS provides campus-wide network services that allows authorized students to send and receive

electronic mail worldwide, participate in assignments with students at other universities, transfer information to professors and advisors, and easily communicate with each other from residence halls or any of the public computer laboratories across campus. Students must log-on with their user name and password to gain access to the computers and network.

International Student Services Office

Westby Hall, 631-2329, www.utulsa.edu/iss
Monday – Friday, 8:00 a.m. -5:00 p.m.
Dean, International Services and Programs: Pamela Smith
Assistant Dean, International Services and Programs: Kimberly Henderson
Director of International Undergraduate Admissions: Carol Mink
Immigration Services Specialist: Sandra Boman
Department Assistant II: Carole Guy
Department Assistant I: TBD
TU appreciates and welcomes cultural exchange and has a comprehensive program to help international students at the undergraduate, graduate, and English Institute levels adjust to life in the United States. The Office of International Student Services serves individuals from abroad through recruitment and admission of undergraduate students, assistance with government and immigration documents, personal counseling, programming, and many other support services. All University of Tulsa students who are not U.S. citizens or permanent residents must register
with this office.

Libraries

McFarlin Library
631-2873, www.lib.utulsa.edu
RM and Ida McFarlin Dean of the Library: Adrian Alexander
Associate Dean: Francine J. Fisk
Through the McFarlin Library, students at The University of Tulsa have access to holdings of more than three million items that include more than 9,000 electronic journals, 2,000 print journals, 21,000 electronic books and digitized University of Tulsa dissertations. Also included are extensive collections of electronic reference sources and databases as well as traditional print materials such as books, serials, government documents, microforms, maps, literary manuscripts, historical archives, and other materials.

McFarlin Library staff provides a variety of services, such as Library Instruction to strengthen information literacy skills, Interlibrary Loan to obtain materials from libraries around the world, flexible Circulation to allow students to conduct much of their library business online, and Reference service to help students with their research. Reference Service is available in person, by phone, or online. The Library has especially strong collections in the areas of energy and government documents and also houses an ever-growing collection of world-renowned materials in Special Collections which
focus on American, British, and Irish literature of the 19th and 20th centuries.

McFarlin Library Regular Hours
Monday – Thursday 7:30 a.m. – Midnight
Friday 7:30 a.m. – 6:00 p.m.
Saturday Noon – 8:00 p.m.
Sunday 1:00 p.m. – Midnight

McFarlin Library Phone numbers

Information	2880
Access Services	2829
Administrative Services	2352
Bibliographic Instruction	2876
Circulation Desk	2873
Collection Dev./Acquisitions	2869
Government Documents	2874

Interlibrary Loan 2866
Media Services 2269
Periodicals/Microforms 3060
Special Collections/Preservation 2496

Mabee Legal Information Center
631-2404
Director: Richard E. Ducey
The Mabee Legal Information Center is a beautiful, new and highly functional state-of-the-art facility where independent and collaborative study, as well as high tech legal instruction takes place. Over approximately 400,000 volumes are housed in the Center. Some of the major primary source materials included are all federal and state codes, the National Reporter System, federal administrative materials, and microfiche collections, such as session laws for all 50 states since 1950, U.S. Supreme Court Records and Briefs and U.S. Congressional publications. The Center is also a selective depository for United States government documents. The Center and McFarlin Library have an on-line catalog accessible from either library's homepage. The Mabee Legal Information Center's homepage is: http://www.law.utulsa.edu/library.
The Mabee Legal Information Center has a large variety of Internet, and on-line legal research databases covering a wide range of topics including energy and environmental law, taxation, federal practice and procedure, Native American law, and international and comparative law. Access to several databases is restricted to law students and faculty, but most are available for general use. The Taliaferro Savage Law Library is a part of the Mabee Legal Information Center, occupying
most of the first level of the Center.

MLIC Regular Hours
Monday – Thursday 7:30 a.m. – 1:00 a.m.
Friday 7:30 a.m. – 10:00 p.m.
Saturday 9:00 a.m. – 10:00 p.m.
Sunday 9:00 a.m. – midnight
MLIC Phone Numbers
Information 2460/2404
Access Services 2404
Administration 2459
Bibliographic Instruction 2460
Circulation Desk 2404
Collection Dev./Acquisitions 3192
Government Documents 3545
Interlibrary Loan 2023

Lost and Found
Safety and Security
3115 E. 8th St., 631-555, www.utulsa.edu/security
The University maintains a central lost and found service at this location.

Math Lab
Hours vary
Contact: 631-2228
The Math Lab provides free, individual tutoring for all students enrolled in the following courses: College Algebra (Math 1053), Mathematics with Applications (Math 1093), Basic Calculus (Math 1103), Pre-calculus (Math 1163), Calculus I (Math 2014), and Calculus II (Math 2024). Tutors are usually graduate students or junior or senior undergraduate students who are hired and supervised through the mathematics department. Tutoring is offered on a first-come, first-served basis—no appointment is necessary.
Typical hours of operation are 2:00 p.m. to 6:00 p.m., Monday through Thursday. Hours may vary each semester. All students in courses supported by the center will receive flyers from their instructors giving hours of operation for the semester.

McFarlin Computer Laboratory

McFarlin Library Plaza Level, 631-2341
McFarlin Library contains the general computing laboratory on campus and features 84 microcomputers. Students have access to high-quality printers, licensed software, and the necessary services to prevent computer viruses from destroying student data. Full access to the campus library system and other computer resources is available across the high-speed data network. Monday – Thursday Open 24 hours Friday Close at 6:00 p.m., Saturday Noon – 8:00 p.m. and Sunday Open at 1:00 p.m.

Networking Services

Zink Hall, Room 132, 631-2366, www.is.utulsa.edu
Monday – Friday, 8:00 a.m. -12:00 p.m. and 1:00 p.m. – 5:00 p.m.
The University of Tulsa has installed an advanced data network that is accessible from residence halls and public laboratories and through the Internet from off-campus sites. Using a personally owned computer, students can access the data network from their residence hall via high speed Ethernet connection. In addition, the University offers wireless connectivity across the main campus, both indoor and outdoor, for light weight use.

New Student Programs and Services

Homes Student Center, Room 49, 631-2707, www.utulsa.edu/orientation
Monday – Friday, 8:00 a.m. – 5:00 p.m.
Director: Laura McNeese
Department Assistant II: Diane Jessup
Graduate Assistant: G'andra Johnson
The New Student Programs and Services office coordinates all aspects of the Hurricane AdvenTUre Orientation Program in August, advises Phi Eta Sigma, as well as implementing First Year programs for freshman throughout the academic year. In addition, the staff assists with student recruitment, participates in retention research, and coordinates the TU Parent's Organization and TU Family Events. The New Student Programs and Services homepage is: http://www.tulsa.edu/orientation

Office of Multicultural Student Programs

Holmes Student Center, Room 51, 631-2327 or 631-2966
Monday – Friday, 8:00 a.m. – 5:00 p.m.
Program Advisor for Student Activities: Laura Allen
Graduate Assistant: Carrie Heinrich, carrie-heinrich@utula.edu
The Office of Multicultural Student Programs is committed to these main goals:

- To provide comprehensive and meaningful educational, social, and cultural programs for Racial, ethnic, religious, sexual/gender, and other minority groups.
- To encourage involvement of minority students in all aspects of University life.
- To provide inter-cultural programs and activities that promote inter-cultural sensitivity, self-awareness, and positive reaction among groups.

Programs sponsored by the Office of Multicultural Student Programs include leadership programs, cultural programs, support, workshops on power and privilege, and the LINC Program.

Office of Research and Sponsored Programs

631-2714
Monday – Friday, 8:00 a.m. – 5:00 p.m.
Vice President for Research: Dr. Allen R. Soltow, 631-2766
Associate Vice President for Research and Dean of the Graduate School: Dr. Janet A. Haggerty,
Associate Dean for Research and Graduate Studies: Dr. Richard Redner, 631-2634
Director of Research and Sponsored Programs: Lisa Thompson, 631-2716
Associate Director of Research and Sponsored Programs: Debbie Newton, 631-2192
Coordinator, Pre-Award/Human Subjects: Dawnett Watkins, 631-3310

The Office of Research and Sponsored Programs staff provides assistance for graduate and undergraduates who are engaged in research projects, as well as, those seeking funding for presentations at professional meetings. Individual, team, or group funding is available through research awards provided by ORSP. Funding is also available for professional presentations. Information and applications for the Student Research Grant programs may be obtained from the Office of Research and Sponsored Programs or from The University of Tulsa web site (http: //www.utulsa.edu/research/) through the links: PreAward/Internal Funding/Student Research Grant Program. The Office of Research and Sponsored Programs (ORSP) is responsible for the administration of all research and sponsored program activity. Faculty, students, and staff at The University of Tulsa (TU) engage in a wide variety of research activities, participating in both externally-funded and University-funded scholarship. ORSP helps identify sources of support, provides information on program guidelines and procedures, assists in proposal development, administers grants and contacts, funds students research grants, and receives funding from various sources including private foundations, industry, and national and state agencies.
Student research opportunities are available at TU throughout the pursuit of any degree and regardless of the form the pursuit of scholarship may take. As a federally funded research institution TU must provide certification for certain assurances (see the ORSP website: http://www.utulsa.edu/research/ for the full listing). For examples, any research project involving human subjects must be submitted to ORSP for approval by the Institutional Review Board (IRB). When animals are to be used in research, prior approval must be obtained from the Institutional Animal Care and Use Committee (IACUC). It is the purpose of ORSP to facilitate your interactions with our office and other administrative offices. You are encouraged to further your scholarly pursuits at the University.

Office of Student Affairs

Holmes Student Center, Room 51, 631-2327, www.utulsa.edu/studentaffairs
Monday – Friday, 8:00 a.m. – 5:00 p.m.
Associate Vice President for Enrollment & Student Services/Dean of Students: Yolanda D. Taylor
Associate Dean of Students/Coordinator of University and Community Services: Michael Mills
Coordinator of Student Activities: Steve Denton, ACAC Room 206
Coordinator of Student Volunteer Center: TBD
Program Advisor for Multicultural Programs: Laura Allen
Program Advisor for Greek Life: Alyson Garrison
Administrative Assistant: Kathy Shelton
Department Assistant II: Julianne O'Brien
Graduate Assistant: Carrie Heinrich, carrie-heinrich@utulsa.edu
The Office of Student Affairs offers a variety of social, educational, and cultural programs at The University of Tulsa. While one of the functions of this office is to provide support for academic endeavors, it also offers and encourages involvement in extracurricular activities to broaden students' educational experiences and to develop their interpersonal and leadership skills. Specific programs, services, and activities coordinated by the Office of Student Affairs include:
Commencement Exercises, advisement to Greek organizations, Multicultural Student Programs, Senior Salute, advisement to student organizations, advisement to the Student Association, University and Community Service initiatives, and the Leadership Education Program.

The Office of Student Affairs is also responsible for handling student conduct matters. Students seeking assistance with complaints of sexual assault and/or harassment may contact either this office or the office of the Vice President for Enrollment and Student Services.

Public Radio Tulsa

Public Radio 89.5 KWGS
Classical 88.7 KWTU
Kendall Hall, Room 160, 631-2577
Director: Frank Christel
Public Radio 89.5 KWGS, the first FM station in Oklahoma, is a 50,000-watt, non-commercial station serving northeastern Oklahoma and portions of Kansas, Missouri, and Arkansas. The station is professionally staffed and broadcasts news and information from a global perspective. Affiliation with

National Public Radio provides opportunities for students to have their work aired by pubic radio stations nationwide.

Classical 88.7 KWTU, Oklahoma's first HD radio station, airs classical music and opera 24-hours a day. The station covers Tulsa with 5,000 watts. Partnership with the TU School of Fine Arts and Performance provides students opportunities to record campus and community performances and also have student performances aired.

Students from colleges within the University are encouraged to apply for employment at the Public Radio Tulsa offices, located in room 160 in Kendall Hall. Employment is contingent upon acceptance of a recorded audition evaluated by the Public Radio Tulsa professional staff.

Registration and Records

McClure Hall, Room 103, 631-2254, www.utulsa.edu/registrar
Monday – Friday 8:00 a.m. – 5:00 p.m.
Registrar: Ginna Langston
Assistant Registrar and Coordinator of Veteran's Affairs: Cindy M. Watts
Registration Specialist: Sally Thomas
Graduation Specialist: Jane Mills
Transcript Specialist: Marchita Swayne
Student permanent records, grades, schedule of courses, transcripts, and Veteran's Affairs are all housed in the Office of Registration and Records. Transcripts are free, as long as all financial obligations with the University have been met. Credit by exam and verifications of enrollment for student loans and insurance companies are handled in this office. This office is located on the First floor of McClure Hall.

Religious Life and University Campus Ministries

Sharp Chapel, 631-2546, www.utulsa.edu/sharpchapel
Sharp Chaplain: Dr. Jeffery C. Francis
Department Assistant II: Mary McKee
In covenant with the Presbyterian Church (U.S.A.), The University of Tulsa is committed to the full and diverse expression of religious life at the University. Acting on behalf of the University and its educational mission, the Offices of the University Chaplain provide for and support the ongoing articulation of the life of faith on campus: planning, implementing, and sponsoring religiously oriented programs; providing counseling and pastoral care; serving as liaison with other religious groups; leading ecumenical and interfaith worship services; and assisting the campus in nurturing a caring and respectful environment for diverse expression of the life of faith.

Sharp Memorial Chapel, home to the offices of the Sharp Chaplain and its nonsectarian ministries, shares the plaza with the McFarlin Library, Kendall Hall, and Tyrrell Hall. The University also is supported by a number of campus ministries that maintain facilities and programs of outreach and nurture for their respective constituencies. Each of these ministries adds its distinctive identity and voice to the interfaith conversation that articulates the religious life of the University. For more information regarding the activities and services of these organizations, please contact the individual listed as the campus contact.

Campus Ministries
Adjunct Staff:

Baptist Collegiate Ministries (Baptist Student Union)
Director: Rev. Steve Lewis
Associate Director: Lee Ann Lewis
710 S. College
www.tubcm.org
592-1500

Reformed University Fellowship
Campus Minister: Rev. John Knorr

2447 E. 3rd St.
Tulsa OK 74104
409-2531
www.ruftulsa.org
Angela Ramey
10125 N. 122nd E. Ave.
Owasso, OK 74055
344-3391

The St. Philip Neri Newman Center (Catholic Student Center)
Catholic Chaplain: Father Matt Gerlack
Outreach Coordinator: Daniel Bryan
440 S. Florence
599-0204
http://www.tu-newman.org
The Chapel of the Good Shepherd at the Newman Center is open 24/7 for anyone's personal prayer needs. The entrance is on the east side of the building.

United Ministry Center
2839 East 5th Street
Tulsa, OK 74104
Director: Nancy Eggen, nancy-eggen@utulsa.edu, 808-4764
In cooperation with area congregations, United Campus Ministry (UCM) seeks to awaken an ecumenical voice for peace and justice on the TU Campus by fostering a benevolent and inclusive environment, which nurtures both spiritual and academic growth within the University community. We are an ecumenical ministry supported by a number of denominations, including Christ (Disciples of Christ), Presbyterian, Congregational (United Church of Christ), and Unitarian Universalist Churches. We believe everyone is a child of God and all are welcome regardless of faith tradition, race, gender, sexual orientation, national origin, age, ability, or background.

Wesley Foundation (Methodist Student Center)
3019 East 5th
592-5778
wesley@utulsa.edu
Rev: Charlie Spears
Ron Gentry
The Wesley Foundation is the campus ministry of the United Methodist Church. We offer a variety of the following opportunities to get involved at Wesley: student leadership council, small groups, intramurals, service projects, praise & worship, and Friday Noon Lunch.

Westminster Society (Presbyterian Church (USA) Campus Ministry)
Rev. Jeff Francis
Mary McKee
Sharp Chapel
In the Westminster Leaders and Scholars Leadership program, students enrich their faith through direct weekly meetings, fellowship events, and mission and service work. The program includes special enrichment opportunities, such as a heritage trip to Scotland to explore the roots of the Presbyterian Church. For more information, please contact Jeff Francis at 631-2546.

Affiliate Staff:
All Souls Unitarian Church
Tamara Lebak
2952 S. Peoria
Tulsa, OK 74114
743-2363
TamaraLebak@gmail.com

Christ Presbyterian Church
John Knorr
749-1629

College Hill Presbyterian Church
Rev. Todd Freeman, Pastor
PO Box 50330
Tulsa, OK 74150
592-5800

Crossover Bible Church
Phillip Abode
2520 E. 34th St. North
Tulsa, OK 74110
809-7357
philip@crossoverbible.org

First Presbyterian Church
Dr. James Miller, Pastor
Rev. Michael Homan, Assoc. Pastor
709 S. Boston Ave.,
Tulsa, OK 74114
584-4701

Friends of Internationals
Art and Leah Christie
828-9097
art_leah2002@yahoo.com

Gateway Fellowship
Rev. Michael Homan
548-4701

Grace Lutheran Fellowship
Vicar Christian C. Tiews
958-7671

Jewish Federation of Tulsa
495-1100

Lutheran Student Movement
Vicar Jane Jebsen
582-0917

Park Plaza Church of Christ
David Skidmore
627-3201

Rivendell Fellowship
Steve Denton
346-0042

St. Anthony Orthodox Church
2645 E. 6th St.
Father George Eber

584-7300, FAX: 584-4116
stantony@sbcglobal.com

University United Methodist Church
Dr. Christopher Volz
2915 E. 5th St.
Tulsa, OK 74104
592-3633
http://www.umeth.org/

Student Religious Groups:
Campus Crusade for Christ
Chris Button
405-812-6703

Canterbury Episcopal Student Center Fellowship
J.C. Diaz, Math & Computer Science
The University of Tulsa, KEP #U365
Tulsa, OK 74104
631-2993
diaz@utulsa.edu

Chi Alpha
Greg Tiffany, XA State Director
405-308-3737

Christian Legal Society
Keith Bartsch
c/o College of Law, John Mabee Hall
631-3055
keith-bartsch@utulsa.edu

Fellowship of Christian Athletes
Lacey Leifeste
519-0658

Hillel Jewish Student Association
Rabbi Jeremy Cassius
494 Elm Ave.
Norman, OK 73069
(405) 321-3705
jeremycassius@netzero.net
Jordan Herskowitz
jordan-herskowitz@tulsa.edu

International Student Ministries
Rev. Jerry Lout
PO Box 50223
Tulsa, OK 74150-0223
857-4373
jlout@cox.net

Latter Day Saint Student Association
Donn Mason
3640 S. New Haven
Tulsa, OK 74135

743-2874

Muslim Student Association
3020 E. 4th Pl.
Tulsa, OK 74104
(918) 812-3278

Presbyterian Leaders and Scholars
Rev. Jeff Francis
X2546

Presbyterian Leadership Program
Rev. Jeff Francis
Mary McKee
X2546

Reformed University Fellowship
Marc Scheibe
970-324-3430

Student Mobilization
Jason and Molly Soderstrom
260-3416

Westminster Leaders and Scholars
Rev. Jeff Francis
Sharp Chapel
600 S. College Ave.
Tulsa OK 74104
631-2546
jeff-francis@utulsa.edu

Speech and Hearing Services

Mary K. Chapman Center, 631-2504, www.cas.utulsa.edu/commdis
Director: Paula Cadogan, Ed.D.
The University's Department of Communication Disorders provides speech, language, and hearing evaluation and therapy for all persons, a fee is charged for these services. Free speech language and/or hearing screening tests are available by appointment on Fridays.

Student Activities Board (SAB)

Allen Chapman Activity Center, Administrative Offices, Room 206
Coordinator of Student Activities: Steve Denton, Ext. 2585
The responsibilities of the Student Activities Board (SAB) include facilitating the registration of campus organizations, establishing a campus-wide calendar, and maintaining an updated list of all campus organizations and their advisors. The TU Student Association created a cabinet level position, the Student Activities Board Coordinator, to assist in this endeavor. The SAB chair is responsible for organizing student activities designed for campus-wide involvement and coordinating the President's Club, which comprises Student Association cabinet and senate members, residence life staff members, and officers of recognized campus organizations.
The Student Activities Board and the Student Association provide a variety of services to recognized campus organizations. These services help to improve the overall quality of student life at The University of Tulsa.

Organizations that are interested in applying for funding through the Senate Discretionary Fund or the Senate Contingency Fund must be registered with SAB. To register, organizations must have the following items:

- A completed SAB Organization Information form (with appropriate signatures)
- A current and completed SAB Programming Information form
- A completed Budget Proposal form
- A current copy of the organization's constitution or by-laws

All of the above listed forms can be found on-line at www.utulsa.edu/sa under "Student Organizations". Failure to maintain these forms may result in the organization being ineligible for funding or other benefits. Copies of the complete SAB/FAC guidelines may be found on-line at www.utulsa.edu/sa under "Student Organizations".

Student Association (SA)

Allen Chapman Activity Center, Second floor, 631-3130, www.utulsa.edu/sa
President: Danny Patten, danny-patten@utulsa.edu, 631-2728
Advisor: Steve Denton, Ext. 2585, steven-denton@utulsa.edu
The Student Association (SA) is the cooperative effort of all students and organizations on campus to make college life as exciting and rewarding as possible. The association goes beyond the basic concept of student government and sponsors everything from free legal services and lecture series to dances and comedy performances. The success of SA relies strictly on student involvement; students at TU are not only members of SA, they are SA. SA needs your feedback and help. Past experience and long hours of work are not required. To join the fun check with any SA cabinet member by going to the SA offices located on the second floor of ACAC or contact Steve Denton ext. 2585, steven-denton@utulsa.edu, Holmes Student Center, room 49.

Student Financial Services

Collins Hall, Room 1185, 631-2526, www.utulsa.edu/Finanical/Aid.html
Monday – Friday, 8:00 a.m. – 5:00 p.m.
Director: Vicki Hendrickson
Assistant Directors: Kristi Emerson, Sherry Zander, Billy Huggins, and Deborah Keys
The University of Tulsa recognizes the growing concern among students and their families about financing a quality higher education. To address this concern, financial assistance is available in the form of scholarships, grants, loans, and part-time employment. Students and/or their families may come to the office to talk with one of the staff. The Office of Student Financial Services staff assists all students demonstrating academic promise and financial need in meeting the costs associated with a quality, private education at The University of Tulsa.

Student Telephone Directory

Holmes Student Center, Room 59, 631-2328
The TU Student Telephone Directory is available free of charge to all students, faculty, and staff. The directories are distributed to the University community each year in mid October. The directory contains a list of on-campus departmental numbers for quick references, as well as coupons and discounts from area merchants.

Students who want their names and phone numbers withheld from the directory must complete a Request to Withhold Information form available in the Allen Chapman Activity Center administrative office, the Office of Student Affairs in Holmes Student Center room 59, or the Housing Office in TT beginning the first day of fall classes. Anyone living off campus must complete a Request to Update Information form to have their information listed. The deadline to submit changes or withholds is 5:00 p.m. the second Friday of classes of the fall semester. Updates submitted after that date will not be reflected in directory information.

Study Abroad Programs (see Center for Global Education)

University and Community Engagement Office

Holmes Student Center, Room 51, 631-2510
Coordinator for University and Community Engagement: Michael Mills
Coordinator for Student Volunteer Center: TBD
Department Assistant II: Julianne O'Brien
The University and Community Service Office co-ordinates University-affiliated community service and volunteer projects in the Tulsa community. Whether provided by faculty, students, or staff, the University encourages and supports such efforts. Individuals or groups wishing to consider such projects are encouraged to visit the office to explore ideas and discuss organizational procedures.

Writing Center

Chapman Hall, 1st Floor, 631-3131
Monday – Friday, hours vary
http://www.cas.utulsa.edu/english/writingcenter/
Located in Chapman Hall, the Writing Center, sponsored and staffed by the Department of English, provides free assistance to students in the form of individual and group tutorials on writing assignments and is also available for drop-in tutoring assistance on a first-come, first-served basis. Although the Writing Center is not an editing service, it can provide professional assistance in learning to find mistakes, fixing mistakes, and integrating advanced skills and techniques in all of your college-level writing. Students wishing these services should call 631-3131 for information and an appointment.
Students are encouraged to use these services.