Volunteer Opportunities
Fall 2010 – Spring 2011

American Cancer Society
Office Assistant

American Heart Association
Office Assistant

American Lung Association

American Red Cross
Disaster Action Team (DAT)
Disaster Health Services
Community Disaster Educator
Mental Health Services
Blood Mobiles
Hospitality/Canteen
Blood Transportation (Driver)
CPR/First Aid Instructor
Clerical Assistance

Arthritis Foundation
Intern

Big Brothers and Sisters of Green Country
Case Assistant Intern

Bundles of Joy Learning Center
Before & After School Staff

Camp Fire USA
Camp Fire Club Assistant Leader

Catholic Charities
Database Maintenance Assistance
Receptionist/Hospitality Aid
Unit Case Worker

Circle Cinema
Usher

Cleveland Middle School

Reading Tutors

Community Food Bank of Eastern Oklahoma

Agency Monitor Coordinator
Marketing/Media Assistant
Communication Intern
Food 4 Kids Program Assistant
Volunteer Groups Assistant
Culinary Center
Agency Visits
Administrative Tasks
Pick Produce at various farms
Clerical Assistance
Work on Landscape
Serve on a committee

Crosstown Learning Center

Read to Kids (Monday – Friday, before lunch and afternoons before 4)

Domestic Violence Intervention Services

Communications Intern
Crisis Line Volunteer
Development Assistant
Hospital Advocate
Legal Intern

Emergency Infant Services

Client Services Support

Grace Hospice

Visiting Volunteer
Bereavement Volunteer
Crafts and Special Projects
Butterfly Brigade
Events Volunteer
Internships

Gilcrease Museum

Docents
Greeter Desk
Speaking of Gilcrease (off-site lecture and visual presentation for adults)
Gilcrease Goes to School (off-site lecture and visual presentation for students)
Kravis Discovery Center Facilitators
Garden Guides
Museum Shop

Girl Scouts

Project MEND-toring (mentors for boys and girls of an incarcerated parent)

Hamilton Middle School

Volunteers to tutor in English and Writing

Hillcrest Medical Center

Visitor Information Desk
Mail or Flower Delivery
Flower Shop
Cuddlers/Bundle Buddies
Jane Adams Reader
Gift Shop
Friendly Visitor
HMC/OHI Waiting Areas
Emergency Waiting Area (1pm -5pm)
HMC/OHI Surgery Waiting Area
HOMC/OHI Patient Transportation
Kaiser Medical Center (7am-12pm)

Happy Hands Daycare

Office Assistant
Teachers Assistant

Hutcherson YMCA

After School Tutor
Computer Lab Monitor
English/Spanish Translator
Member Services Associate
Sport Assistant

Infinity Care of Tulsa

Visit Patients for Companionship
Read to Patients
Help with Light Housekeeping
Lawn Care
Transportation to Doctor Appointments
Run Errands/Grocery Shopping

Jenks High School

--Tutors in Math, English, and History, Tuesdays and Thursdays from 7:45-10:45am

Juvenile Affairs, Office of

Administrative Technician

Kendall-Whittier Elementary School

Lunch Aid
Recess Aid
Before School Program (7:15am – 8:00 am)
--Guitar/Ukulele Club (Tuesday and Thursday)
--Girls Yoga (Tuesday and Thursday)
--Chess Club (Wednesday, Thursday, and Friday)
--Speech and Debate Club (Wednesday)
After School Program (3:00 pm – 4:30 pm)
--Tutoring*
--Beginning Archery Club (Tuesday)
--Chef Club (Tuesday)
--Boys Soccer 4th and 5th (Wednesday and Thursday)
--Running Club (Wednesday)
--Girls Soccer (Wednesday)
--Boys Soccer 3rd (Wednesday)
--Advance Archery Club (Thursday)
--Cheer & Pom (Thursday)
--Service Learning 5th (Thursday)
--Cycling I (Thursday)
--Girls Science & Engineering 4th and 5th (Thursday)
--Games Club (Thursday)
--Garden (Thursday)
--Media (Thursday)
--Good News Club (Friday)

Kendall Whittier, Inc.

Funding Development and Grant Writer
Emergency Food Pantry Service Providers
Youth Tutor/Mentor
Website Builder/Maintenance
Administrative Support Assistant to help with Volunteer Data Management
Cooks Assistant

Kendall Whittier Main Street Program

Marketing/Media Assistant

K.I.P.P.

After-School Program Tutor/Mentor

Land Legacy

Student Project Associate

Laura Dester Shelter

Light Opera Oklahoma

Marketing Intern

Little Light House

Classroom Assistant
Administrative Development Office
Facilities Worker

Living Arts of Tulsa

Gallery Assistant
Grant Writing Assistant
New Genre Festival Assistant
Office Assistant
Video Librarian/Historian
Video Production Assistant

Margaret Hudson Program

Career Day Presenter
Child Care Assistant "Hugger"
Classroom Assistant
Clerical Assistant
Guest Speaker
Life Skills Educator
Mentor to Teen Mother
Mentor to Teen Father
Prenatal Educator
Tutor
Fundraiser Assistant
Special Event Sponsor or Assistant
Campus Auxiliary Member
Board of Directors Committee Member

Metropolitan Tulsa Urban League

Multiple Tutor/Student Leader Position
Program Support Assistant

Neighbors Along the Line

Food Pantry Worker
Literacy Assistant

Oklahoma Jazz Hall of Fame

Office Assistant
Library Assistant

Oklahoma Methodist Manor

Basic Computer Tutorials for Residents

Parent Child Center

Kids on the Block Puppeteer
Office Assistant
Web Page & Tech Support

Pet Adoption League (PAL)

Volunteers to show dogs and cats at PetSmart on 41st Saturdays from 9:30-3:00
Volunteers to show dogs and cats at PetSmart on 71st and 169 on every **other** Friday and every Saturday from 11:00am to 4:00 pm

Salvation Army North Mabee Boys & Girls Club

Administrative Assistant
After-School-Aid
Drum Instructor
Student Volunteer
Teen Center Aid & Mentor
Ballet Instructor

Salvation Army

Boys and Girls Club Volunteer Opportunities
Coach (football, cheerleading, basketball, volleyball, soccer)
Fine Arts/Art Instructor (music, music production, dance, photography, pottery, art)
Computer Instructor (MS Office, graphic design, web design)
Tutor (help children with homework and tutor them in subject they find challenging)
Clerical/Receptionist (answer phones, file paperwork)
Mentor/After School Care (create relationships with children in the After-School-Program)
Summer Camp Assistant

Tulsa Area Command Volunteer Opportunities
Clerical/Office Assistant (assist staff with administrative needs-file paperwork, stuff envelopes, data entry, etc.)
Receptionist (answer main line, transfer calls)
Donor Relations Specialist (call Salvation Army donors to thank them for their gifts & answer basic questions about the Salvation Army—script and training provided)

Center of Hope
Meal Server (opportunities are available 7 days/week: 12;45-2:15 pm or 3:45 – 5:45 pm)
Kitchen Assistant (assist kitchen staff prepare meals, clean-up dining hall between meals)
Emergency Financial Assistance (EFA) Volunteer—EFA is a year-round program that helps Tulsa county residents with temporary difficulties in meeting their basic financial needs. EFA Volunteers assist applicants fill out their paperwork and help EFA staff process the applications more quickly so that more people can be helped each day.
Clerical/Receptionist

San Miguel Middle School

Creative Development
Study Hall Proctor

Seasons Hospice

Bereavement
Community Relations
Companionship/Visits
Cooking/Baking
Crafts/Sewing/Knitting
Errands/Shopping
Hospitality
Intercessory Prayer
Internships
Journalism/Photography
Pet Therapy
Professional Services
Speaker's Bureau
Writing or Videotaping Patients Life Story
Yardwork/Housecleaning

Senior Nutrition Program

Call BINGO, make announcements, ASL signer for about events (Wednesty 9:30 am-11:00 am)

Sojourn Care, Inc.

St. Elizabeth's Lodge

Tutor for Children
Tutor for Adults

St. John Health System

Clerical/Office Assistance
Admissions/Dismissals
Guest Services
Gift Shops
Emergency Department TLC Volunteers
Volunteer Visitors
Delivery Volunteers
Community Service Volunteers (one time special events)
Hospice
Behind the Scenes Gift Shop

St. Philip Neri Newman Center

Newman Intern

TARC

ARCCorps
Family Support Program
OK-AIM Program
Public Policy Advocate

TheMet

Environmental Researcher
Household Pollutant Collection (event specific dates)

The Center for Individuals with Physical Challenges

Special Events
Teach or Assist with a Class or Workshop
Outings and Community Events

Tranquility Hospice

Support Services
Sharing Hobbies and Special Interests
Assisting with Errands
Homemaking Tasks

Tulsa County Conservation District

Environmental Science Intern
Marketing and PR Intern

Tulsa DayCenter for the Homeless

--Front Desk Assistants (Saturday 8am – noon; Sundays noon - 4pm)
--Clothing Room Helpers (Mondays 8:30am - noon; Mondays 1:30 pm -4pm)
--Family Room Keepers (Saturdays 10am – noon; Fridays 4pm – 6pm)
--Parents Time-Out Helpers (Tuesdays and Thursdays 9:45am – 12:15pm)
--Shower Desk Assistant (Fridays & Saturdays 8:30am – noon; Monday, Tuesday, Friday, Sunday 1:30pm – 4pm)
--Office Helpers (Tuesday, Wednesday, Thursday hours flexible)

Tulsa Garden Center

Receptionist/Office Assistant

Tulsa Global Alliance

International Visitor Leadership Program Intern
International Visitor Leadership Program Intern
Kid's World Intern
Office Assist

Tulsa Public Schools

Site Assistant

Carver Middle School

--Library Assistant

--Tutor

Cleveland Middle School

--AVID

Edison High School

--AVID

Hale School

--AVID

Kendall-Whittier Elementary School

--Assistant to the Community Coordinator

--Lunch Aid

--Recess Aid

--Teacher Assistant

McLain High School

--EOI Tutors in Math and English

Nimitz Middle School

--AVID

Webster High School

--AVID

Will Rogers High School

--Teacher Aid/Tutor

--Math Tutor (Algebra I specific)

Wilson Middle School

--Mentors

--Tutors

--AVID (volunteer)

Tulsa Society for the Prevention of Cruelty to Animals

Pets are Love (PAL)

Volunteer, show adoptable pets, assist with cleaning kennels, walk dogs

Mobile Adoption Center (MAC)

United Campus Ministry

Intern

University School

Teacher Assistants

Volunteers of America

Office Assistant Homeless Housing Program

Wesley Foundation – TU

Aid/Office Assistant

Wilson Middle School

After-School Intramural Soccer
Assist in preparing teaching materials, such as bulletin boards, laminating, copying
Special Education needs mentors and/or someone to read.
Painting quotes over the doorways.
Pennies for Peace campaign
Student Council guidance

Youth Services of Tulsa

Mentors
Transitional Living
North Tulsa
Youth Build

If you are interested in any of these volunteer opportunities, please contact Kathy Shelton in the Student Volunteer Center at kathy-shelton@utulsa.edu or call 918-631-3535. Also, check out our FaceBook page TU Student Volunteer Center.